

Wakefield NH Trustees of The Trust Fund Meeting

Wednesday March 4, 2015

Trustees Present: Chairman Bruce Rich, Dave Mankus and Jerry O'Connor.

Chairman Rich called the meeting to order at 9:00 am

The meeting was actually a work session for the purpose of reviewing and signing the MS 9 and MS 10 forms to be sent to The State of N.H. DRA and Charitable Trust Unit, AGs Office, Concord.

Also discussed were the procedures for fund transfers from Trust Funds for Tuitions and Cemetery funds as well as the processes for transferring funds from Capital Reserve Funds compared to Expendable Trust Funds and some of the differences there in.

There was also a discussion about recording all the various processes the trustees use throughout the year and compile a notebook or set of guidelines so the other trustees could reference them to continue performing the duties of the trustees in case any other trustee had to be absent for any reason.

Chairman Rich will contact Todd Mills from TD Wealth Management (our account manager) to arrange for the annual meeting we have with TD Wealth Management, this meeting will hopefully take place on March 30 or 31, 2015.

Dave Mankus made a motion to adjourn second by Jerry O'Connor, all in favor, meeting adjourned at 10:25 am.

Respectfully Submitted

Jerry O'Connor, Trustee