

WAKEFIELD HERITAGE COMMISSION

May 2, 2012

Members Present: Pam Judge (Chairperson), Peter Brown (Vice-Chairperson), Craig Farley, Snooky Shea, Phil Twombly, Nancy Hall, Rod Cools, Peter Kasprzyk (Selectmen's Representative), Cory Fothergill (Alternate), Valerie Ward (Alternate)

The meeting opened at 7:00 pm with the Pledge of Allegiance.

Election of Officers: After discussion Peter Kasprzyk made a motion to status quo. Phil Twombly seconded the motion. Motion passed with two abstentions. Pam Judge will remain the Chairperson and Peter Brown will remain the Vice-Chairperson for the next year.

Minutes: The minutes from February 1st were reviewed. Nancy Hall made a motion to accept the minutes as written. Phil Twombly seconded the motion. Motion passed with two abstentions.

The minutes from March 7th were reviewed. After discussion Peter Brown made a motion to accept minutes as amended. Phil Twombly seconded the motion. Motion passed with two abstentions.

The minutes from April 4th were reviewed. Peter Brown made a motion to accept the minutes as written. Motion passed with one abstention.

The minutes from April 20th were reviewed. Peter Brown made a motion to accept the minutes as written. Craig Farley seconded the motion. Motion passed with five abstentions.

Financials: The financial report was not ready for the meeting today. Pam explained what has been paid and what has come in and it stayed almost the same. A warrant was passed around.

Correspondence: None

Fairchild's Request: Jan and David Fairchild had come before The Commission. They handed out a paper to explain what kind of screens they would like to install over their windows. These are a combination screen and storm window. After discussion, Peter Kasprzyk made the motion to approve the request as maintenance only and no hearing required. Peter Brown seconded the motion. Motion passed. Pam Judge will send something the building inspector on the decision.

Wakefield Historical District Rules and Regulations Subcommittee: Peter Brown explained to the Fairchild's and to The Commission what the Subcommittee has been doing. The goal is to have everything proposed for a public hearing in September.

Freight House: Peter Brown and Craig Farley had met with different contractors about a heat system for the Freight House. After discussion it was decided that an ad for a bid will go into the paper by Monday, May 7th. The bids will be due by Wednesday, May 23rd and they will be opened at a special meeting Thursday, May 24th at 7:00 pm at the Union Station.

Rails to Trails Program: Harriett Wilson came to Pam Judge and asked for support for the Rails to Trails Program. After discussion, Peter Brown made a motion that a letter of support be written. Snooky Shea seconded the motion. Motion passed.

Jette Park: Phil Twombly reported that he and Garrett Anthony's step-father installed the new flag pole at Jette Park.

Mill Site Tour: The Mill Site Tour that took place Saturday, April 28th was a huge success. There were 48 participants one as old as 90 years old and as young as 2 years old.

Newsletter: The next newsletter will come out by June 9th. Peter Brown, Pam Judge, Nancy Hall and Phil Twombly have agreed to contribute.

Website: Pam Judge and Valerie Ward have attended one class for the website building. They reported that it is very fast paced and they have a lot to learn. Pam Judge thought maybe we should switch to another platform because Cory Fothergill could not get into the original website. Because we are doing it ourselves, switching platforms would be the only cost to us.

Capital Campaign: Pam Judge handed out the brochures that have been created. We will meet at Peter Brown's house on Thursday May 10th at 7:00 pm to stuff the envelopes. At this time we will discuss who they will be mailed out to.

Eagle Scout Project: The Eagle Scout Project has been started at the Sawmill Bridge. After discussion, Peter Kasprzyk volunteered to donate the sign post and Peter Brown made a motion for WHC to purchase the sign. Phil Twombly seconded the motion. Motion passed.

Union Station Tour: A group from Bristol is coming to the Union Station on Saturday, June 23rd. Pam Judge, Phil Twombly, Craig Farley and Bill Judge will be there to give tours in different areas of the Station and Freight House.

Grand Opening: It was decided to have the Grand Opening on June 30th. For the Grand Opening items need to be purchased. Pam Judge explained some ideas for raising money and after discussion; Peter Brown made a motion to authorize Pam Judge to spend up to \$1,000.00 for books and t-shirts. Craig seconded the motion. Motion passed.

Master Plan: No meeting until toward the end of the month of May.

Canal/Newichawannock CLG: Pam Judge announced a letter of support from the Wakefield Board of Selectmen has been received. The Acton Board of Selectmen will get one to her. Other contacts from Maine have been made and these letters of support need to be mailed in by May 18th.

Pride Day: Pride Day is May 19th. Peter Brown, Nancy Hall, Pam Judge and Phil Twombly will help out at the Pancake Breakfast. Bill Judge will do a demonstration on what is being planned for the Freight House. Plaques and t-shirts will be sold at the table.

Union Station Schedule: The summer schedule will be discussed at the next meeting. Nancy Hall volunteered to do all five Sundays in July.

Meeting adjourned at 9:12.

Respectfully Submitted,

Valerie Ward, Secretary