

## **WAKEFIELD HERITAGE COMMISSION**

**March 7, 2012**

**Members Present:** Pam Judge (Chairperson), Peter Brown (Vice-Chairperson), Phil Twombly, Nancy Hall, Snooky Shea, Rod Cools, Valerie Ward (Alternate)

**Members Not Present:** Peter Kasprzyk (Selectmen's Representative), Craig Farley (Alternate)

**Guests:** Cory Fothergill

Meeting opened at 7:00 pm with the Pledge of Allegiance

**Financials:** A Treasurer's Warrant was passed around for signatures.

**Correspondence:** Kelly Shea has submitted her resignation as an Alternate Member of the Commission. Peter Brown made a motion to accept Kelly's resignation with regret. Rod Cools seconded the motion. Motion passed.

This leaves three open Alternate Member positions. Two would be for a three year term and one would be only the remainder of Kelly Shea's position. Corey Fothergill has joined the meeting this evening to see if this is something he may be interested in doing.

Pam Judge's term is expiring this year. She would like to stay on the Commission another three years (at least).

**Capital Campaign:** The costs for the letter and the return envelope were approved at the last meeting. When Pam Judge returned from her vacation she met with Bill Gaver who had generously decided to donate \$500.00 toward this project. A few changes were made to the letter and a few suggestions were made to the brochure that is also being created.

The three items needed to add to the brochure would be an e-mail address, a phone number and a website. Pam Judge has created an e-mail address for the Commission. It will be checked by herself and Secretary Valerie Ward. A website was started quite a few years ago but never finished. Valerie Ward received the information from former member Joe Brewjo. It was Bill Gaver's suggestion that instead of using [www.WakefieldHeritageCommission.com](http://www.WakefieldHeritageCommission.com) a different name be used starting with "Historic" such as; [www.HistoricWakefield.com](http://www.HistoricWakefield.com). Pam Judge has spoken with the Town Administrator about using the Town's Webmaster but the Town only pays the Webmaster to update their website. Pam called the Webmaster, Kristine Bolstridge, and spoke with her about the different options. At first, Kristine thought she would be able to do the work we needed at \$25.00/hour but the next day called Pam to tell her she could not commit to us at this time. After discussion, it was decided to try to get this accomplished within the talent of our members and to keep the costs down. After discussion about a telephone,

Peter Brown made a motion to explore Verizon's options and authorize to spend up to \$150.00/year. Rod Cools seconded the motion. Motion passed. Peter Brown then made a motion to spend up to \$200.00 to add "Historic Wakefield, NH" as a website. Nancy Hall seconded the motion. Motion passed.

Pam Judge reminded the Commission that at the last meeting it was authorized to spend over \$400.00 toward the letter and the envelopes but for \$10.00 more we could get them folded. It was agreed to spend the extra \$10.00 to get this done. There was discussion of the brochure being sent with the letter. Pam will speak to the Post Office on what they offer. All Members and Alternate Members must let Valerie Ward know what contact information they would like on the Campaign Letter. When it comes time to stuffing the envelopes a time and place will be suggested and Members will gather to get the job done. Pam also reminded each Member how important it is that we obligate ourselves to sell these tiles. Twenty-Five Thousand dollars needs to be raised this year for the Heritage Centre project.

**Freight House:** At the last meeting the Commission did authorize \$3,230.00 to be spent on the insulation (all but the floor) of the Freight House. The electric that was installed by Don Silcocks was installed at the wrong height for the track display due to misinformation. Don donated his time and installed the outlets where he was instructed and now he needs to come back. Pam Judge suggested that he should be paid for this as it is a day's work. All agreed

A special meeting may be called for the bid on the sheetrock. Pam Judge will check with Craig Farley.

Bill Gaver has found and purchased for us two steam engine replicas. With shipping the total came to \$316.73. These are in our possession in a safe place.

Phil Twombly, Bill Judge and Bill Gaver went to Belmont to meet with a man who can laser cut the scaled drawings. Many buildings will need to be duplicated for the train display. Bill, Bill and Phil are working on this.

**Drew Mill Building:** The Union Village Association and the Wakefield Heritage Commission will be having a public meeting on Sunday, March 18<sup>th</sup> at 3:00 at the Greater Wakefield Resource Center. The UVCA needs to raise money toward the renovation of this building.

Phil Twombly reported that he; Dave Towle and Richard Mauser have spent some time there and got the sluice way cleaned out.

**Master Plan:** The last meeting was cancelled due the snow storm. Liz Durfee Hengren is unavailable to help us in the month of March. She has reviewed some work but it will not be

completed in early April as planned. The next meeting scheduled is March 15<sup>th</sup> at 4:30 pm at the Union Railroad Station.

**Historic Rules and Regulations:** Peter Brown is heading up the Sub-Committee for this project. The members will be Peter Brown, Bill Sparhawk, Joe Brewjo, and Peg Stevenson along with the help and guidance of Liz Durfee Hengren. Pam Judge has spoken to Peter Michaud in Concord. He is the one who oversees anything that has to do with the National Register and Department of Interior Standards. Pam will give Peter Brown his contact information.

**Deliberative Session:** The Towns Deliberative Session was held Saturday, February 4<sup>th</sup>. Peter Brown was there to speak about the costs of the Town Planner and Liz Durfee Hengren's assistance to complete the Master Plan. Peter reported that he really did not have to say too much except the funds were being rolled over from last year's budget.

**Canal/Newichawannock Bridge:** Pam Judge asked the Commission if it is important to get the Canal and Bridge on the National Register. The CLG Application was discussed. This would be a 100% grant because it is a "Priority One". Pam has spoken to Peter Michaud about this and because it is interstate it will be more difficult but he wants the information on it. The archeologists that have done the work on the Mill Sites are very interested in this. Peter Brown made a motion to apply for the CLG Grant to put the Newichawannock Area on the National Register. Nancy Hall seconded the motion. Motion passed.

Pam announced that she attended a class today which was mandatory if one wanted to apply for CLG Grant monies. There were only nine towns represented and two are working on their CLG status.

**NH Archeology Month/Mill Site Program:** Dennis Howe, who is an archeologist who worked on the Mill Site Project, has spoken to Pam Judge. April is Archeology month in NH, and he would like us to do a program in Wakefield on April 28<sup>th</sup>. Dennis and Pam met in Concord to plan. There will be six sites visited and Pam will arrange for bus and lunch. Peter Brown and Nancy Hall agreed to be available at the Newicawannock Canal site.

**B&M Books:** Bill Gaver has suggested that WHC sells B&M books in the museum. There are four different books and we would be allowed to make a 40% profit if we sold them.

**Other:** A letter from Garrett Anthony was received. There is a member of the VFW who is very disturbed about the flag pole not up at Jette Park. This pole broke during a bad storm. After discussion, Rod Cools made a motion to replace the pole with an aluminum one for up to \$250.00. Nancy Hall seconded the motion. Motion passed. A letter will be written to VFW and the individual complaining regarding this as it is a Commission issue.

Cory Fothergill has a friend who does safety classes for the railroad. His friend may be willing to do a class on Heritage Day this year. Everyone thought that was a good idea.

Rod Cools made a motion to nominate Cory Fothergill as an Alternate Member on the Commission. Phil Twombly seconded the motion. Motion passed.

Meeting was adjourned at 8:45.

Respectfully Submitted,

Valerie Ward, Secretary