

Conservation Commission Meeting Minutes – 13 May 2013

Present: Nate Fogg, chair; Dave Mankus, vice-chair; Relf Fogg; Steve Brown (alt);
Dave Tinkham (alt)

Both alternates were seated to replace absent members.

The meeting was called to order at 7:30pm.

The board has two interviews scheduled for their open secretarial position.

D Mankus made a motion to enter a non-public session per RSA 91-A:3,II (b) to interview and discuss the candidates for the board's secretary position. S Brown seconded the motion. A roll call vote was taken and all were in favor.

The board returned from non-public session at approximately 8:10pm.

D Mankus made a motion to seal the non-public minutes from May 13th indefinitely. S Brown seconded the motion. The vote was 5-0 in favor of the motion.

D Mankus made a motion to seal the non-public minutes from April 22nd indefinitely. R Fogg seconded the motion. The vote was 4-0-1 in favor of the motion.

The public minutes from April 8th were reviewed.

R Fogg made a motion to approve the public minutes from April 8th as presented. S Brown seconded the motion. The vote was 5-0 in favor of the motion.

The non-public minutes from April 8th were reviewed.

S Brown made a motion to approve the non-public minutes from April 8th as presented. D Tinkham seconded the motion. The vote was 5-0 in favor of the motion.

The public minutes from April 22nd were reviewed.

S Brown made a motion to approve the public minutes from April 22nd as presented. D Tinkham seconded the motion. The vote was 4-0-1 in favor of the motion.

The non-public minutes from April 22nd were reviewed.

S Brown made a motion to approve the non-public minutes from April 22nd as presented. D Tinkham seconded the motion. The vote was 4-0-1 in favor of the motion.

The board reviewed a total of seven permits and correspondence from NHDES. No action was required by the board.

A brief review of actions to be taken by the Cons Comm regarding the Town forest on Pray Hill Road was reviewed. The next Forestry Committee meeting will take place at the second meeting in July. N Fogg will try to contact the County Forester regarding a Forest Management Plan for the property.

Natural Resources Inventory Ad-Hoc Committee will present their findings to date at either a special meeting on May 20th or at the June 10th meeting. Dustin is waiting for maps from Strafford Regional Planning as well as others to pull the presentation together.

The board reviewed D Tinkham's spreadsheet listing the conservation properties in Wakefield. The Union Meadows property needs to be added. The board needs to become familiar with the properties and the board needs to do further research to determine the specifics about each easement. There are previous subdivision plans that have had the words "Conservation Area" on them. Many of these areas have no deeds or easements recorded to protect them. The board discussed a couple of times in the past where Conservation Areas were developed and wants to take steps to prevent this in the future.

Peter Kasprzyk has requested to withdraw his membership and become an alternate to the commission.

R Fogg made a motion to accept P Kasprzyk's resignation as a Cons Comm member and to present his name to the Selectmen to be a board alternate. D Mankus seconded the motion. The vote was 5-0 in favor of the motion.

N Fogg thanked both of the current alternates S Brown and D Tinkham for their dedication to the board and for attending almost all meeting so that they are both always up to speed on Cons Comm topics when they sit on the commission to fill in for absent members. He also asked if they both had considered becoming members of the Commission. They both had given it consideration. N Fogg suggested that S Brown fill the remainder of P Kasprzyk's term as a member because he has served the commission the longest of the two current alternates.

R Fogg made a motion to present S Brown to the Selectmen to be a board member for the remainder of P Kasprzyk's term. D Tinkham seconded the motion. The vote was 4-0-1 in favor of the motion.

Pride Day is this coming Saturday. Seedlings have been ordered, paid for, and are due to arrive this week. We have requested and paid for two booths at the corner of High Street and Meadow Street. The camper parents will be selling whoopee pies at one of the booths. The Cons Comm will display information on land conservation and give away seedlings at the second booth. D Tinkham and N Fogg will bring pop-up canopies to cover our areas. D Mankus will man the Cons Comm booth. All members were encouraged to take D Mankus' place to give him a break during the course of Pride Day.

N Fogg will check with Dustin at AWWA to see if he has the blue felt display board that has gone missing from town hall.

Three campers have signed up for Conservation Camp. There should be ample funds available to offset the cost. N Fogg will check with two other families that have shown interest in participating but have yet to drop off an application. N Fogg will also check with Tanglewood to determine cut-off dates for registrations.

It was discussed that the campers have been very good about sending thank you notes to the commission for the camp, but that we needed to ensure that Great East Lake Association and the Lovell Lake Association are also thanked.

The PREP Grant is due in June. D Mankus believes that they have closed on the property. N Fogg will check at the registry to try to get a recorded copy of the deed to send to PREP. D Mankus believes that he has all additional information required to be sent with the recorded deed.

N Fogg has a draft copy of the Rules and Procedures in use for the Planning Board. There is no need to start from scratch to develop a set for the Cons Comm. N Fogg will attempt to get the final Rules and Procedures adopted by the Planning Board and distribute them to the Cons Comm for review prior to the June 10th meeting.

There was no correspondence to review.

The Financials were reviewed. So far this year the commission has paid their annual dues to the State Association of Conservation Commissions, bought seedlings for PD, & paid for booths for PD.

D Mankus made a motion to allow D Tinkham to spend up to \$50 for the purchase of an external hard drive for the incoming commission secretary. Money to come from the Wages line which is under budget due to the lack of a secretary. R Fogg seconded the motion. The vote was 5-0 in favor of the motion.

The date for the next meeting was discussed and will either be May 20th if Dustin is ready for a presentation to the commission or will be June 10th. The regular second meeting in May would fall on Memorial Day. The commission will cancel that meeting.

S Brown made a motion to adjourn the meeting. The motion was seconded by D Tinkham. The vote was 5-0 in favor of the motion.

The meeting adjourned at 9:36pm.

Respectfully submitted,
Nathan Fogg