

Wakefield Conservation Commission
4-23-12 meeting
Approved minutes

Location: Wakefield Town Hall 1st Floor Meeting Room
Date: 4-23-2012, 7:00 PM

In attendance: Dave Mankus, Nate Fogg, Relf Fogg, Peter Kasprzyk, Steve Brown for Tom Dube

Review/acceptance of previous meeting minutes

1. **Minutes for 4-9-12: Mr. N. Fogg offered motion to approve the 4-9-12 minutes as presented. Mr. R. Fogg offered the 2nd. Motion carried 3-0-2**
2. **Minutes for 3-12-12: Mr. R. Fogg offered motion to approve the 3-12-12 minutes as presented by Mr. Mankus. Mr. Brown offered the 2nd. Motion carried 3-0-2**

Revise Money warrants for finance office:

1. Updated motion for Pride Day trees – **Mr. N. Fogg offered motion to amend the amount for trees to \$202.50. Mr. R. Fogg offered the 2nd. Motion carried 4-0-1.**
2. Harding \$ - need new expense line – Mr. Mankus agreed to and signed form confirming need for new fund 3 expense account number, “land purchase”. It was agreed that the Purchase & Sale deposit of \$100 should come from the largest Fund 3 account, established by warrant article several years ago, with funds from the town for the purchase of land.
3. Pride Day Booth – application completed

Review of previously received permit applications not approved at last meeting – none
New permits / applications – review any applications received / permits issued since last meeting

1. PBN applications needing Commission sign-off
 - a. Reilly, Matthew & Deborah, for installation of concrete pads for “Raise A Dock” dock at 220 Camp Rd., map/lot 68/15. It was noted that the NHB form was not attached, though the approval number was cited. **Mr. N. Fogg offered the motion to sign and forward to DES. Mr. R. Fogg offered the 2nd. Motion carried 4-0-1.**
 - b. Laurel Street Trust, Cushman, John & Carole, Trustees for replacement of dock at 43 S. Roberts Cove, map/lot 195/18. **Mr. R. Fogg offered the motion to sign and forward to DES. Mr. N. Fogg offered the 2nd. Motion carried 4-0-1.**
 - c. Reynolds, John & Patricia, for installation of dock at Hog Back Island, map/lot 82/55. It was noted that the NHB form was not attached, though the approval number was cited. **Mr. N. Fogg offered the motion to sign and forward to DES. Mr. R. Fogg offered the 2nd. Motion carried 4-0-1.**

2. Request for additional information
 - a. James Miller, file #2012-00379 – Wetlands application – additional information is needed
 - b. James Good, file #2012-00724 – Wetlands application – additional information is needed.
3. Shoreland permit – James & Teresa Farina, Shoreland Impact permit #2011-02355, for work at 145 Virginia Lane, impacting 7,400 sf in order to construct a detached garage, driveway, retaining wall and revert 5,070 sf back to an unaltered area.

Review/update of Committee Activity - none

Union Meadows purchase

- a. Mr. Mankus advised the Commission that he has accepted a \$1,500 bid from I. Grace Garvey, Plymouth, NH, for the Environment Hazards Assessment required for the LCHIP grant.
- b. Regarding the title, Mr. Mankus has mailed all the particulars to Town Counsel Rick Sager, asking him to either perform, or recommend someone to perform the needed title search. He asked for an estimate of cost. It was noted that it is believed the property has been in the possession of the previously noted trusts since the 1960's. An unsuccessful survey bidder raised the specter of water rights issues, though he had no basis for his concern. Mr. R. Fogg suggested \$500 should cover the costs.
- c. Mr. Mankus noted that the survey is moving along.
- d. Regarding the Moose Mountain \$1,000 donation toward expenses, Mr. Mankus has been reminded that an invoice is required before funds are released. He will contact Moose Mountain for clarification, and speak with the Finance Clerk. He asked if the Conservation Commission could legally accept donations. Mr. Kasprzyk responded that the Commission is a sub entity of the Town, which recently approved a motion to allow acceptance of donations. However, he suggested that a better way to handle this would be for the Commission to incur the cost, submit the invoice to Moose Mountain asking them to pay up to \$1,000 to the vendor with the Commission paying the balance.

Correspondence - none

Shore front seminar – Mr. Mankus confirmed that AWWA is moving ahead with the proposed seminar, scheduled for **9-12, Sat. June 23, 2012**. He asked members about permission to cosponsor the event with AWWA. Further, there was discussion about Commission members, in their professional capacities, sitting on the panel. While members agreed to attend, each declined to sit on the panel. Mr. Mankus then discussed the proposed items for discussion: a short segment on regulations, and then an emphasis on “Best Practices”. The state DES representative, Wakefield's Building inspector, a NH Lakes Association representative & Linda Schier of AWWA will be on the panel. Mr. Kasprzyk emphasized that the State DES should be

answering all questions about regulations. Public notices will be posted as more details are worked out in the coming weeks. For interested individuals, the next organizational meeting is scheduled for 5-17-12.

In July, there will be a seminar on Subdivision Regulations

Mr. Kasprzyk recommended that the Commission plan on including a laptop & software in its 2013 budget request, confirming that the Town Technology budget line is for Town Hall and other Town department requirements, not committees.

2012 Conservation Camp – Tanglewood. Mr. Mankus advised members that information and registration forms have been passed out at Paul School as of last week. In addition, he reminded members of the 4-30-12 meeting, specifically scheduled to answer camper & parent questions and discuss finances.

Financials: The budget was confirmed at \$3,851. Spent to date: \$521.60, primarily secretarial wages.

Mr. R. Fogg offered a motion to adjourn the Conservation Commission meeting and open the Forestry Committee meeting. Mr. N. Fogg offered the 2nd. Motion carried 4-0-1.

Mr. Mankus adjourned the Conservation Commission meeting & opened the Forestry Committee meeting at 8:20 PM.

Same members were in attendance.

Mr. Mankus confirmed that the Town Forest sign has been installed at the top of Pray Hill, near the junction with Thomas Drive.

Mr. R. Fogg wondered if any other town lands were being considered for conversion to Town Forest status. Mr. Kasprzyk suggested that they needed to get a handle on the Pray Hill forest first, noting that a management plan, survey & possible harvest are needed for it. Mr. Mankus asked for confirmation that harvest funds generated would be kept by the Conservation Commission for forest management, not dumped into the Town's general fund. Mr. Kasprzyk confirmed the regulations allow for this.

Mr. N. Fogg offered a motion to approve Mr. Kasprzyk spending up to \$50 toward securing survey plans, including deeds & abutters surveys, prior to contacting for a formal survey. Mr. R. Fogg offered the 2nd. Motion carried 4-0-1.

Mr. N. Fogg offered a motion to adjourn the Forestry meeting. Mr. Brown offered the 2nd. Motion carried 4-0-1. Mr. Mankus adjourned the meeting at 8:35 PM.

Respectfully submitted by Deborah Gauthier.

