

Wakefield Conservation Commission
Wakefield Forestry Committee
Approved Minutes

Location: Wakefield Town Hall 1st Floor Meeting Room

Date: 10-9-2012, 7:00 PM, Forestry meeting to follow the Conservation Commission meeting

In attendance: Dave Mankus, Nate Fogg, Relf Fogg

Mr. Mankus opened the meeting at 7:15 PM.

Old Business:

Mr. Mankus advised members that the budget has been tentatively approved.

Review/acceptance of previous meeting minutes: 9-24-12 – deferred until 10-22-12

Review of previously received permit applications not approved at last meeting - none

Review/update of Committee Activity

- a. Forestry Committee – not discussed
- b. Natural Resources Inventory ad hoc committee – Mr. Mankus attended the Planning Board meeting, outlining Mr. Van De Pol's work & pricing, suggesting a Natural Resources Inventory & a chapter in the Master Plan. Because of the size of the potential contract, the work will need to be bid. The Planning Board has not yet spent the money allocated for chapters in the Master Plan. Mr. Mankus has asked Mr. Van de Pol to attend the next Planning Board meeting. Mr. N. Fogg suggested reviewing RSA requirements before drawing specifications for bid. Need to encumber funds in early December 2012. Timing of bid specs needs to be quick, with bids in by Thanksgiving. Concerns that Mr. Van de Pol's reports are more involved than required, driving up costs, were expressed. Mr. R. Fogg is pressing for completion because of RSA requirements.

Mr. N. Fogg did confirm that he does recommend Mr. Van de Pol & suggested that he should be asked to attend a Planning Board meeting. It was noted, however, members need to establish what the reports should cover. Regardless, it needs to go out to bid. Mr. Mankus asked that other Conservation Commission members attend the 10-18-12 Planning Board meeting. Mr. Mankus suggested that the cost of ad for Bid Specifications should come from the Planning Board Prof. Services line.

Union Meadows purchase – Masline & Cook were out of town last week, so nothing has been done.

New Business:

New permits / applications – review any applications received / permits issued since last meeting – Notice of Incomplete PBN, Bernard & Geraldine Chase, Map/Lot 138/5, file #2012-02571: there was no discussion.

Correspondence received

1. Notice from DES – DES is requesting Proposals for DES Watershed Assistance Grants.

Update Commission of other Board activity (liaison activity) - none

Financials – none presented

Secretary hours – not discussed

Mr. N. Fogg made a motion to adjourn. Mr. R. Fogg offered the 2nd. Motion carried 3-0. Mr. Mankus adjourned the meeting at 8:00 PM.

Respectfully submitted by Deborah D. Gauthier