

**Board of Selectmen
October 5, 2016**

Present: Richard C. Edwards, chairperson; Kenneth S. Paul (joined the session in progress); Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 4:30 p.m. The Board proceeded to review the proposed 2017 Municipal Budget with various department heads as indicated below.

Assessing – Cindy Bickford

Ms. Bickford reviewed this proposed budget line-by-line, with the following comments. The assessing contract was just awarded to RB Wood at \$45,000. Although funds remain unexpended in the training line, it is hoped that the assessors will be able to attend more training next year. The actual cost of software support is estimated and will be revised, if necessary, when a firm figure is received. There is a slight increase for contracts with CAI. The membership line was increased to allow each member of the Board of Assessors, as well as Ms. Bickford, to be members and earn educational discounts. **Ms. Twombly moved the section total at \$115,574. Mr. Paul seconded the motion, which passed 3-0.**

Ms. Bickford advised that estimates of the cost for the statistical update range from \$25,000 (without field review) to \$115,000 (with field review). This information will be important when CRF appropriations are discussed.

Welfare

Ms. Fogg is unable to attend. If the Board has any questions, another appointment can be scheduled. **Mr. Paul moved the section total at \$48,536. Ms. Twombly seconded the motion, which passed 3-0.**

General Administration – Teresa Williams

Ms. Williams has received the quote for computer support and recommends \$11,602 be appropriated for line 01-41991-631, for a section total of \$84,160. **Ms. Twombly moved the section total at \$84,160. Mr. Paul seconded the motion, which passed 3-0.**

Mr. Paul moved to approve AP #30 in the amount of \$50,237.42. Ms. Twombly seconded the motion, which passed 3-0.

Ms. Williams referred to Scott Pike's letter of resignation. Mr. Pike is willing to work through November 18. Mr. Paul suggested that MRI may have an individual able to serve as interim Director. **Mr. Paul moved to accept the resignation of Scott Pike as Director of Public Works, effective as of November 18, 2016. Mr. Edwards seconded the motion, which passed 2-1.** Ms. Williams will communicate with MRI and will prepare an advertisement for the position.

Police Department – Chief Ken Fifield

Chief Fifield referred to the Clerical line (01-42101-110), noting that he is proposing to make the paralegal position fulltime. This would make the overall operation more efficient and would allow the Chief to have some clerical assistance. He has also increased the Part Time Wage line (01-42101-120) to add 2 shifts per week. The Full time Salaries line (01-42101-100) has been reduced due to the restructuring within the department.

The Chief estimated the cost of gasoline at \$2.75/gallon (01-42101-635). The Board adjusted this line to reflect gasoline at \$2.25/gallon in order to be consistent throughout the budget. This line now reads \$19,125, with a section total of \$791,715. **Mr. Edwards moved the section total at \$791,715. Mr. Paul seconded the motion.** Mr. Paul asked whether the Chief is considering the use of body cameras. The Chief stressed that the State must first pass laws allowing for their use in an appropriate manner. He believes that much information on such recordings would be inappropriate for public use; however, it would become part of the public domain. Considerable discussion followed. There are many positive aspects in utilizing body cameras; however, the law needs to be well-written. **The motion then passed 3-0.**

Emergency Management – Chief Fifield

Mr. Paul moved the line (01-42901-820) at \$250. Ms. Twombly seconded the motion, which passed 3-0.

Chief Fifield suggests appropriating \$1750 again for the Emergency Management capital reserve fund. The Board will vote on this, and other CRF appropriations, at a future meeting.

Public Safety Building – Chief Fifield

The Computer & Communications line (01-42992-820) was changed to \$13,170, reflecting updated numbers from CCS. This line may be adjusted again when an estimate is received for Fire/Ambulance computer maintenance. **Mr. Paul moved the section total at \$68,708. Ms. Twombly seconded the motion, which passed 3-0.**

Animal Control – Chief Fifield

This position is now vacant and may, or may not, be filled by a certified officer. **Mr. Paul moved the section total at \$24,865. Ms. Twombly seconded the motion, which passed 3-0.**

Briefly discussed the public safety building second floor project. The parking lot will wait until 2018.

Capital Outlay/Grants – Chief Fifield

Mr. Edwards questioned whether additional patrols all year long would be more effective than a one-time DWI checkpoint. Chief Fifield firmly believes the checkpoint deters drivers from driving under the influence over an extended period of time. **Ms. Twombly moved the section total at \$8099. Mr. Paul seconded the motion, which passed 3-0.**

We will need to consider a warrant article for a police vehicle. When asked whether he had any knowledge of White Horse Addiction Center, Chief Fifield stated that they are a good organization. He noted, however, there are also out-patient serves connected with the Ossipee jail.

Bids are due this week for Parks & Rec and Cemetery maintenance. The consensus is that the Town is not in a position to take on all this work. The Board will consider the recommendations of both organizations at the October 12 meeting. Ms. Williams suggested the Board consider establishment of a capital reserve fund to purchase necessary equipment in the future.

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We will advertise for a part-time snow plow operator and will not address the Budget Committee regarding an additional fulltime employee for the Highway Department at this time.

There being no further business, the meeting adjourned at 6:20 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly