

**Board of Selectmen
October 3, 2016**

Present: Richard C. Edwards, Chairperson; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 4:35 p.m. The Board proceeded to review the proposed 2017 Municipal Budget with various department heads as indicated below.

Wakefield Library – Nancy Hall

The Wakefield Library is seeking level funding. **Ms. Twombly moved the line (01-45501-012) at \$9610. Mr. Edwards seconded the motion, which passed 2-0.**

With a half hour available before the next appointment is scheduled, the Board discussed potential issues for the next agenda (October 12). Ms. Williams advised the Board that Scott Pike has submitted his resignation as Director of Public Works. Mr. Pike is willing to give the Town 30 days' notice in order to complete several projects in process. No action was taken on this letter of resignation, with further discussion anticipated at the October 5 session.

Gafney Library & Literacy Program – Beryl Donovan, Dick DeRoches and Tom Lavender

Mr. DeRoches advised the request for the Gafney Library should be reduced by \$2000, specifically in the Facilities/Equipment line, reflecting the lower cost of heating fuel. Also, the request for the Literacy Program should be reduced by \$5398, reflecting a reduction in the anticipated cost to purchase testing material. There is an increase in the wage line for rate increases. **Ms. Twombly moved the Gafney Library line (01-45501-011) at \$135,626. Mr. Edwards seconded the motion, which passed 2-0.**

Ms. Twombly moved the Literacy Program line (01-45501-013) at \$25,000. Mr. Edwards seconded the motion. Ms. Donovan stated that the numbers being served through the Literacy Program are increasing. **The motion then passed 2-0.** The progress/status of the expansion project was discussed. The Library now owns the adjacent property, formerly owned by Fred Guldbrandsen. There may be an informational community meeting on October 24.

General Government: Executive – Teresa Williams

Mr. Edwards moved the section total at \$125,225. Ms. Twombly seconded the motion, which passed 2-0.

Outside Agencies

AWWA – **Ms. Twombly moved the request at \$15,000. Mr. Edwards seconded the motion, which passed 2-0.**

White Horse – This request is from a new vendor, which provides drug and alcohol recovery services. **Ms. Twombly moved to reduce this line to "0" until the agency makes a formal presentation to the Budget Committee. Mr. Edwards seconded the motion, which passed 2-0.**

CASA – **Mr. Edwards moved this request at \$500. Ms. Twombly seconded the motion, which passed 2-0.**

Wakefield Food Pantry – Ms. Twombly moved the request at \$6500. Mr. Edwards seconded the motion, which passed 2-0.

Crossroads – This request is from a new vendor, a shelter in the Portsmouth area. Ms. Twombly moved to reduce this line to “0” until the agency makes a formal presentation to the Budget Committee. Mr. Edwards seconded the motion, which passed 2-0.

The tentative section total is \$105,491.

Personnel Benefits – Teresa Williams

Merit/Sick Pay (01-41551-190) – Mr. Edwards moved the line at \$23,000. Ms. Twombly seconded the motion, which passed 2-0.

Longevity (01-41551-191) – Mr. Edwards moved the line at \$6600. Ms. Twombly seconded the motion, which passed 2-0.

FSA Fee (01-41551-211) – Ms. Twombly moved the line at \$240. Mr. Edwards seconded the motion, which passed 2-0.

Social Security/Medicare (01-41551-220) – Ms. Twombly moved the line at \$93,600. Mr. Edwards seconded the motion, which passed 2-0.

Fire/Rescue – Todd Nason

Ambulance – Ms. Twombly moved the section total at \$184,089. Mr. Edwards seconded the motion, which passed 2-0. This includes an increase to the wage line (01-42152-110) to accurately reflect current wages.

General Fire – Chief Nason stated that the salary line (01-42201-120) was increased to reflect the increase in the stipend for weekend night coverage, as approved by the Board. Schedule A includes replacement of a number of radios that are failing. Ms. Twombly moved the section total at \$209,822. Mr. Edwards seconded the motion, which passed 2-0.

East Wakefield Fire – Ms. Twombly moved the section total at \$4780. Mr. Edwards seconded the motion, which passed 2-0.

Union Fire – Ms. Twombly moved the section total at \$4500. Mr. Edwards seconded the motion, which passed 2-0.

Forest Fires - \$1 is kept in the wage line (01-42251-190) just to keep the line accessible. Chief Nason advised that he plans to replace forestry hoses and tools with the \$2000 request in the equipment line (01-42251-740). Ms. Twombly moved the section total at \$2001. Mr. Edwards seconded the motion, which passed 2-0.

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There followed a brief discussion regarding the building project for the second floor of the public safety building. Chief Nason has not yet considered appropriations for various capital reserve funds.

There being no further business, the meeting adjourned at 6:45p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly

