

**Board of Selectmen  
August 24, 2016**

**Present:** Richard C. Edwards, Chairperson; Kenneth S. Paul; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Also present at this time were: Ed Comeau (videographer); Donna Martin (videographer); and Tom Beeler, *The Granite State News*. Wade Ward joined the session in progress. Mr. Edwards called the posted meeting to order at 7 p.m. and led all present in the Pledge of Allegiance.

**1. Appointments** – None scheduled.

**2. Unscheduled Matters/Public Comment #1** – None forthcoming.

**3. Unfinished Business**

**a) Provision of Winter Sand and Gravel** – Scott Pike has recommended that the Board accept the quote from Ossipee Aggregates for 1 ½" gravel at \$10/ton, delivered, and for winter sand at \$8.10/ton, delivered. In previous years the Town crew has hauled this material using Town equipment. Mr. Pike believes the use of the Town's vehicles and manpower would be better used for road maintenance and projects. Mr. Paul anticipates that Mr. Pike may have an opinion as to how to better regulate the winter sand leaving our facility, adding that most towns do not load private trucks. **Mr. Paul moved to accept the quote of Ossipee Aggregates for 1 ½" gravel at \$10/ton delivered and for winter sand at \$8.10/ton delivered. Ms. Twombly seconded the motion, which passed 3-0.**

The Board then discussed the cost of sand to contractors. Last year the Town's cost was \$6.82/yard, compared with this year's cost of \$10.53/yard. **Mr. Paul moved to offer winter sand to contractors via the established coupon system at \$11/yard. Ms. Twombly seconded the motion, which passed 3-0.** Adjustments can be made later if necessary.

**b) Faith Fellowship Renewal Church** – Mr. Edwards has spoken with Pastor John Edwards about this issue. Church member John Welch has spoken with various Town Hall employees on a number of occasions. Basically, Faith Fellowship Renewal Church must submit paperwork each year in order to confirm its tax exempt status. This year the paperwork was filed late. The Board of Assessors cannot abate the taxes due without proof of an acceptable reason for the lateness of the submission of required material. It is likely that the Assessors will not abate the taxes due. Therefore, Faith Fellowship Renewal Church continues to owe the property tax bill, which now has accumulated interest. Under the terms of the lease, the Church must also maintain the building. Their financial statements indicate that the Church is not in a financial position to maintain the building. Mr. Edwards will request that Pastor Edwards meet with Teresa next week.

**4. New Business**

**a) Bids for Emergency Stand-By Generator** – The Board opened bids for the provision of a stand-by generator for pump station #2 as follows:

J&D Power (MJS Electrical Services)	- \$39,393
Gemini	- \$32,000
Generator Connection	- \$30,475
Powers Guaranteed Generators	- \$29,750
Milton CAT	- \$29,531

All bids will be given to Scott Pike, Director of Public Works, for his review and recommendation.

**b) Sewer Abatement and Supplemental Warrant** – After sewer bills were processed, it was determined that an incorrect reading was provided for Map 183, Lot 48. Therefore, it is recommended that the original sewer bill be abated and that an averaged reading be used to calculate a revised bill. **Mr. Paul moved to abate the original 2016-1 sewer bill for Map 183, Lot 48, in the amount of \$166.60; and to approve a Supplemental Warrant for this property in the amount of \$1092.03. Mr. Twombly seconded the motion, which passed 3-0.**

#### **5. Proposed Capital Reserve Expenditures**

**a) Invasive Species \$7500** – This represents the amount approved previously for the Belleau Lake Property Owners Association. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombly seconded the motion, which passed 3-0.**

**b) Ambulance \$141,752** – This represents the final payment for the new ambulance. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombly seconded the motion, which passed 3-0.** Ms. Williams noted she has several purchase orders associated with equipping the new ambulance. The first is to order a pump in the amount of \$5450.79, the cost for which will ultimately come out of the relevant capital reserve fund. **Mr. Paul moved to approve the purchase order in the amount of \$5450.79. Ms. Twombly seconded the motion, which passed 3-0.** Ms. Williams presented a second purchase order in the amount of \$15,712.02 for the purchase of 3 radios (for the ambulance and rescue vehicles). This cost for 1 radio will come from the capital reserve fund, with the balance to come from the line for new equipment. **Ms. Twombly moved to approve the purchase order in the amount of \$15,712.02. Mr. Paul seconded the motion, which passed 3-0.**

#### **6. Correspondence**

**a) AWWA re: Recognition of Linda Schier** – This letter was read aloud by Mr. Edwards. Ms. Schier was the recipient of the 2016 Visionary Award by the Gulf of Maine Council on the Marine Environment. Kudos to Linda!!

**b) UNH T<sup>2</sup>** – Leigh Nichols has achieved the status of Senior Roads Scholar. This is level 3 of 6 levels. Congratulations to Leigh!

**c) Request to Sell Beer at Farmers' Market** – Wade Ward of Third Colony Brewery is seeking permission to sell his product at the local farmers' market. The State requires approval from the Town. Mr. Ward stated that he operates a nano-brewery, and new regulations allow for sales at farmers' markets as a way for these brewers to get their product to the public. **Mr. Paul moved to support Mr. Ward's request to sell his brewery product at the farmers' market. Ms. Twombly seconded the motion, which passed 3-0.**

**d) Wakefield Inn Request to Serve Cocktails Outside** – The Inn seeks permission for guests at a wedding reception to take their cocktails into the backyard of the Inn. **Mr. Paul moved to approve this request. Ms. Twombly seconded the motion, which passed 3-0.**

**7. Unscheduled Matters/Public Comment #2**

--Mr. Comeau referred to a recent article in *The Granite State News* regarding the decision of the Governor Wentworth School District to close 2 schools down during voting. He believes this is justifiable since many people will be entering the facilities to cast their votes. However, the newspaper article indicated the decision was made because of the open-carry law, a statement with which Mr. Comeau disagrees.

In 1995, the US Supreme Court decided that the Gun-Free School Zones Act of 1990 was overbroad and must be amended, which ultimately occurred. Mr. Comeau referred to NHMA's interpretation of the Act as amended and noted that an individual may, in fact, possess a firearm on school grounds if he/she has a conceal carry permit. Mr. Comeau stressed that the public must be provided with accurate information.

Mr. Beeler clarified that he reported the school district had made their decision to close school, in part, based on concern expressed by parents that there could be firearms on the grounds during voting.

**8. Administrative Matters**

**a) Town Administrator's Update**

--It had previously been suggested that a spreadsheet be created to review the NHMA policy recommendations; however, Ms. Williams did not see the value in such an exercise. An explanation is included in the document for each item on the list. The Board could review several at each meeting and decide how they would like Ms. Williams to vote. Mr. Paul suggested that Ms. Williams make a recommendation to the Board for consideration at the next meeting. All agreed.

--The Boston Post Cane will be awarded tomorrow, August 25, at 10 a.m. at the recipient's home.

--The Wakefield School Board and Transition Team are asking that 1 member of the Board of Selectmen serve on the search committee for the new superintendent. **Mr. Paul moved to appoint Connie Twombly to serve as the Board's representative on the search committee for the new superintendent. Mr. Edwards seconded the motion, which passed 2-0-1.** Ms. Williams will be serving on the search committee for the new financial manager.

--It's budget time! All department requests are in. The Board will start their review in mid-September. The Budget Committee will meet on August 30 at 6:30 p.m.

**b) Treasurer's Monthly Reports** – For the Board's information; no action required.

**c) Selectmen's Letter of Appreciation** – It was agreed that this month's letter would be sent to Leigh Nichols.

**d) Building Permit Releases** – Mr. Edwards moved to approve the building permit release for BJP Trust on Lexington Drive. Ms. Twombly seconded the motion, which passed 3-0.

Mr. Edwards moved to approve the building permit release for Colbath on Daniel Drive. Mr. Paul seconded the motion, which passed 3-0.

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**e) Payment Manifests – Ms. Twombly moved to approve AP #25 in the amount of \$186,348.76. Mr. Edwards seconded the motion, which passed 3-0.**

**Mr. Edwards moved to approve PR #22 in the amount of \$70,047.33. Ms. Twombly seconded the motion, which passed 3-0.**

**f) Minutes – Mr. Paul moved to approve the minutes of August 10, 2016, as presented. Ms. Twombly seconded the motion, which passed 3-0.**

There being no further business, the meeting adjourned at 7:57 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Richard C. Edwards, Chairperson

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Kenneth S. Paul

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Connie Twombly