

**Board of Selectmen
April 27, 2016**

Present: Richard C. Edwards, Chairperson; Kenneth S. Paul (joined the session in progress); Connie Twombley; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

The posted meeting was called to order by Mr. Edwards. **Ms. Twombley moved to enter Non Public Session under RSA 91-A:3, II (a) and (b). Mr. Edwards seconded the motion. Roll call vote: Ms. Twombley – ‘aye’; Mr. Edwards – ‘aye’. The motion passed 2-0, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7 p.m. Those present at this time included: Tom Beeler, *The Granite State News*; Ed Comeau (videographer); Donna Martin (videographer); and Dave Mankus.

Mr. Edwards led all present in the Pledge of Allegiance.

1. Appointments

a) Monica Rogers re: Potential Fundraiser at Turntable Park – This appointment has been postponed to a future meeting.

b) Dave Guttadauro re: Potential Municipal Parking Lot – Mr. Guttadauro is not present at this time.

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business

a) Transfer Station Ordinance Schedule A – Mr. Edwards and Ms. Twombley had previously decided to defer to Mr. Paul on this matter. Ms. Williams asked whether the Board is ready to move forward with a public hearing based upon the recommendations of the Transfer Station Ordinance Review Committee and Warren Winn, Manager. Mr. Paul suggested that this department should possibly generate additional revenue; however, he does not want to wind up with additional trash along the roads. Mr. Mankus referred to several recommendations of the Ordinance Review Committee. The Board agreed that the cost to dispose of asphalt shingles would remain at \$0.07 per pound for now. Ms. Williams will make the other changes recommended by Mr. Winn and post for a public hearing to be held in May or June.

4. New Business – None scheduled.

5. Proposed Capital Reserve Fund Expenditures

a) Ambulance CRF \$35,401 – This represents the cost to purchase a custom 2016 Ford E-450XL ambulance chassis. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombley seconded the motion, which passed 3-0.**

b) Police Vehicles CRF \$359.84 – This represents the cost to purchase a reflective graphic kit for the new cruiser. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombley seconded the motion, which passed 3-0.**

c) Police Vehicles CRF \$3006 – this represents the cost to transfer equipment from an existing vehicle to the new cruiser. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombley seconded the motion, which passed 3-0.**

d) Town Hall Improvements CRF \$1131.71 – This represents the cost to install hand dryers in the connector public restrooms. **Mr. Paul moved to approve this expenditure as presented. Ms. Twombley seconded the motion, which passed 3-0.**

6. Correspondence

a) Bill Gaver – Mr. Gaver thanks the Board for thanking him and his crew!!

7. Unscheduled Matters/Public Comment #2 – None forthcoming.

8. Administrative Matters

a) Town Administrator's Update

--The Board had originally planned to meet at the Union Freight House on May 11; however, we will attempt to change that to May 25 in order to ensure Ms. Twombley's ability to attend.

--The Heritage Commission's CLG grant application is ready to be signed by the Chair. This grant would help the Commission to complete the historic site and structure inventory. This is a fully funded grant in the amount of \$15,000, other than about \$300-\$350 to be paid by the Commission for printed materials. If ultimately approved, the Board must conduct a public hearing under RSA 31-95:b. **Mr. Paul moved to authorize Richard Edwards to execute the application as presented. Ms. Twombley seconded the motion, which passed 3-0.**

--Ms. Williams presented a purchase order in the amount of \$5650 for Parks & Rec to install a chain link fence at the ballfield around the newly tarred basketball/skate park area. **Mr. Paul moved to approve the purchase order in the amount of \$5650. Mr. Edwards seconded the motion, which passed 3-0.**

--Ms. Williams presented an ambulance bill waiver request. This individual was granted a full waiver of a previous bill and is asking for the same consideration again. The Board reviewed financial information provided. **Ms. Twombley moved to waive the ambulance bill as requested. Mr. Paul seconded the motion, which passed 3-0.**

--Ms. Williams referred to HB 1219, which relates to redemption of tax acquired property. This bill is awaiting the Governor's signature. Once in effect, this would result in reducing the penalty from 15% to 10%. In addition, the penalty shall not apply if the property being redeemed is the individual's primary residence. Mr. Comeau noted that the bill passed by a substantial margin in both the House and Senate. He further believes it has sufficient support to overturn a veto should the need arise.

--The contractor will be coming back to fix/reseed the lawn in front of Town Hall. The Board agreed that a few holly bushes will also be replaced.

b) Selectmen's Letter of Appreciation – It was agreed that this month's letter would be sent to the local branch of Profile Bank!

c) Board Membership Appointments – The Board reviewed recommendations made by the Zoning Board of Adjustment. **Mr. Paul moved to reappoint Sharon Theiling and Cecile Arnone as members of the Zoning Board of Adjustment, with terms through March 2019.**

Ms. Twombly seconded the motion, which passed 3-0.

d) Building Permit Releases – None forthcoming.

e) Petition and Pole Licenses – The Board executed 2 petitions as received.

f) Payment Manifests – **Mr. Paul moved to approve PR #12 in the amount of \$65,706.31. Ms. Twombly seconded the motion, which passed 3-0.**

Mr. Paul moved to approve AP #12 in the amount of \$82,967.78. Ms. Twombly seconded the motion, which passed 3-0.

g) Minutes – Mr. Edwards clarified that on April 13 he voted to accept the Highway Safety Grants because the grants for DWI patrols and the DWI checkpoint have been combined into one grant. He supports the extra patrols; however, he still is not in support of the DWI checkpoint. The minutes will be amended to reflect this clarification. **Mr. Paul moved to accept the minutes of April 13, 2016, as amended. Ms. Twombly seconded the motion, which passed 3-0.**

Ms. Williams noted that applications for the position of Public Works Director are due on Friday, April 29. It was decided that the Board would meet on Monday, May 2, to conduct interviews.

Mr. Guttadauro arrived at 7:40 p.m. He referred to the need for additional parking in the downtown area. The skate park, currently located behind Tumbledown Farm Café, is to be moved soon. It often happens that trucks with boat trailers park along Meadow Street and take up much space. Mr. Paul suggested that we post signs indicating “No Trailer Parking” and add signage to the area set aside for trailer parking (south of the Public Safety Building). Mr. Guttadauro suggested that perhaps we could pave the area currently housing the skate park to be used as a parking lot. He estimated it would cost around \$20,000 to pave. Alternatively, he would be interested in purchasing the property from the Town. Ms. Williams noted that the area is part of the lot housing the Public Safety Building. Mr. Paul suggested the area would be better used as a stormwater mitigation pond. This would require an actual design. Perhaps there would still be room for additional parking. Various scenarios were discussed including a boundary line adjustment, eventual sale with a condition to create a stormwater mitigation pond, a lease, etc. Ms. Williams will confer with Town Counsel to determine the appropriate way to proceed.

There being no further business, the meeting adjourned at 8 p.m.

Respectfully submitted,
Toni Bodah, Secretary

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Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly