

**Board of Selectmen
April 13, 2016**

Present: Richard C. Edwards, Chairperson; Connie Twombley; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 7 p.m. and led those present in the Pledge of Allegiance. Those present included: Pam Wiggin; Phil Twombley; Dave Mankus; Tom Beeler, *The Granite State News*; Ed Comeau (videographer); Donna Martin (videographer); Tracey & Mark Kolb; and Chief Ken Fifield.

1. Appointments

a) Pam Wiggin re: Proposed CLG Grant – Ms. Wiggin advised that the Heritage Commission would like to submit an application for a CLG grant, being eligible as a Certified Local Government. The Town has received 3 similar grants in the past, which Ms. Wiggin reviewed. The Commission is charged with inventorying the historic assets of the Town. This grant would be 100% funded and would involve an area survey of the Village of Sanbornville. It would document the growth of the Town, including the impact of the railroad on the growth of Sanbornville. The Commission would work with a DHR approved consultant. If the Board is in agreement, Ms. Wiggin will complete the application and advise the Board (through the Town Administrator) when the document is ready for the Board's signatures. **Ms. Twombley moved to approve the CLG grant application as proposed by the Wakefield Heritage Commission. Mr. Edwards seconded the motion, which passed 2-0.**

Ms. Wiggin shared a photo of the last existing B&M water tower, which is being offered to the Wakefield Heritage Commission. The Commission is researching this as it would be a huge project to move the tower to Heritage Park. Ms. Twombley shared photos of the caboose recently purchased by the Town.

Mr. Edwards noted that later on the agenda the Board is scheduled to consider recommended membership appointments to the Heritage Commission. Since both applicants are present, the Board will consider those recommendations at this time. **Ms. Twombley moved to appoint Tracey Kolb as an alternate for 3 years to the Heritage Commission, as recommended. Mr. Edwards seconded the motion, which passed 2-0.**

Mr. Edwards moved to reappoint Philip Twombley as a member for 3 years to the Heritage Commission, as recommended. Ms. Twombley seconded the motion, which passed 2-0.

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business

a) Auction of Tax Acquired Property – The Board had previously agreed to consider an agreement with Rick Sager of NH Tax Deed Auctions to dispose of eligible tax acquired property. The Board reviewed the proposed agreement. **Ms. Twombley moved to approve the agreement with Rick Sager, d/b/a NH Tax Deed Auctions, as presented. Mr. Edwards seconded the motion, which passed 2-0.**

4. New Business

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a) DWI Highway Safety Grant re: RSA 31:95-b – Chief Fifield noted that last year, 3 separate Highway Safety Grants were approved. During the budget process he listed the DWI grant at \$4641; however, he should have listed it at \$6825. This is a 100% funded grant for DWI patrols and a DWI checkpoint. **Ms. Twombley moved to approve \$2184 of the Highway Safety Grant in accordance with RSA 31:95-b (unanticipated revenue). Mr. Edwards seconded the motion, which passed 2-0.**

Ms. Twombley moved to approve \$4641 of the Highway Safety Grant as approved by Town vote. Mr. Edwards seconded the motion, which passed 2-0. Mr. Edwards clarified that he would support acceptance of the grant since it is now a combined grant, including both patrols and the checkpoint. However, he still is not in support of the DWI checkpoint.

Chief Fifield referred to the 3 grants as follows: a grant for equipment (50/50); a STEP grant for sustained traffic patrol; and a DWI grant for patrol and checkpoint. He understands the last grant generates controversy. Therefore, he will conduct a public forum prior to organizing the checkpoint and will take comments of the public into consideration. However, he must consider all viewpoints and determine what is best for the community. Mr. Comeau disagrees with the checkpoint; however, he believes the public forum is a good idea, suggesting it be televised. He added the forum could be a vehicle to provide information to the public on drug trafficking through/in our community. Chief Fifield referred to additional sessions, open to the public, regarding the heroin issue.

b) Highway Safety Grants – The \$7300 grant for radar equipment was approved by Town vote. **Ms. Twombley moved to approve the \$7300 Highway Safety Grant as approved by Town vote. Mr. Edwards seconded the motion, which passed 2-0.**

The \$3458 grant for traffic patrols was approved by Town vote. **Ms. Twombley moved to approve the \$3458 Highway Safety Grant as approved by Town vote. Mr. Edwards seconded the motion, which passed 2-0.**

c) Transfer Station Ordinance Schedule A – Town vote gave the Board the authority to establish the fees listed in Schedule A and to amend said schedule. Warren Winn has provided some recommendations regarding the schedule. Does the Board wish the Transfer Station Ordinance Committee to weigh in prior to scheduling a public hearing? Mr. Mankus noted the Committee did have a number of comments regarding the schedule; however, Ken Paul kept track of all such recommendations. Therefore, he assumes the Board could move forward. We will confirm this with Mr. Paul prior to scheduling a public hearing.

d) Lease – **Ms. Twombley moved to execute the lease with Faith Renewal Fellowship Church for Town property located at 1892 Province Lake Road. Mr. Edwards seconded the motion, which passed 2-0.**

e) Purchase Order for Fire Rescue – This represents purchase of a HeartStart monitor. **Ms. Twombley moved to approve the purchase order for the HeartStart monitor in the amount of \$14,082.75, as presented. Mr. Edwards seconded the motion, which passed 2-0.**

5. Proposed Capital Reserve Fund Expenditures

a) Police Vehicle \$25,250 – This expenditure was approved by Town vote. **Ms. Twombley moved to approve this \$25,250 expenditure from the Police Vehicle CRF, as presented. Mr. Edwards seconded the motion, which passed 2-0.**

6. Correspondence

a) Chuck Murray Intent to Retire – Mr. Murray has officially submitted his intent to retire, with his last day being May 31, 2016. **Ms. Twombley moved to accept, with regret, Chuck Murray's Intent to Retire. Mr. Edwards seconded the motion, which passed 3-0.**

7. Unscheduled Matters/Public Comment #2

--Mr. Twombley referred to the activity planned for this summer at the Union railroad station. Over 100 people attended the open house last weekend. Work is planned for the parking area, with help from the Town crew. In addition, it is hoped that work on the Blacksmith Shop will commence.

Ms. Twombley would like to conduct the May 11 Selectmen's meeting at the Union freight house. Bill Gaver (or his assignee) could make a presentation. She further hopes that the Board can meet each month at a different Town-owned building.

--Mr. Comeau advised that the first meeting of the ad hoc committee for the proposed Carroll County Agricultural Learning Center is tentatively scheduled for April 23 at 2 p.m. at the Mt. View Community Nursing Home. He stressed the importance of sharing your opinions and getting involved.

8. Administrative Matters

a) Town Administrator's Update – No update available.

b) Commission Membership Appointments – The Conservation Commission has recommended the appointment of Nancy Spencer Smith as an alternate member. Although this is not actually a reappointment, Ms. Smith has served as a member of the Conservation Commission in the past. **Ms. Twombley moved to appoint Nancy Spencer Smith as an alternate for 3 years to the Conservation Commission, as recommended. Mr. Edwards seconded the motion, which passed 2-0.**

c) Building Permit Releases – None forthcoming. Instead, Ms. Twombley read aloud the letter of appreciation being sent to Bill Gaver and his railroad crew.

d) Payment Manifests – **Ms. Twombley moved to approve AP #10 in the amount of \$770,053.39, as presented. Mr. Edwards seconded the motion, which passed 2-0.**

Ms. Twombley moved to approve AP #11, a void in the amount of -\$75.00, as presented. Mr. Edwards seconded the motion, which passed 2-0.

Ms. Twombley moved to approve PR #10 in the amount of \$1078.74, as presented. Mr. Edwards seconded the motion, which passed 2-0.

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Ms. Twombly moved to approve PR #11 in the amount of \$78,382.11, as presented. Mr. Edwards seconded the motion, which passed 2-0.

e) Minutes – Mr. Edwards moved to approve the minutes of April 7, 2016, as presented. Ms. Twombly seconded the motion, which passed 2-0.

Ms. Twombly moved to approve the minutes of March 23, 2016, as presented. Mr. Edwards seconded the motion, which passed 2-0.

Mr. Edwards noted that Town roads are no longer posted. There being no further business, the meeting adjourned at 7:50 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly