

**Board of Selectmen
July 22, 2015**

Present: Richard C. Edwards, Chairperson; Kenneth S. Paul; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 6:30 p.m. **Ms. Twombly moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Paul seconded the motion. Roll call vote: Ms. Twombly – ‘aye’; Mr. Paul – ‘aye’; Mr. Edwards – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7:15 p.m. Mr. Edwards led those present in the Pledge of Allegiance. Those present included: Tom Beeler, *The Granite State News*; Ed Comeau (videographer); Donna Martin (videographer); Jim Miller; and Ruben Knisley.

1. Appointments – None scheduled.

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business

a) Sewer Connection 57 Cedar Street – No new information available. This will be tabled until the August 12 meeting.

b) Town Seal – The Board viewed a number of sample seals developed by Mr. Miller. Mr. Miller will make a few more adjustments for further review. Mr. Beeler asked whether the public will be able to view and comment. It is possible that the final rendering will be posted on the Town’s web site.

4. New Business

a) High Street – No Thru Trucks Designation – Highway Manager Mike Gingras has requested that the Board consider approving this designation, in part because he believes that road is used as a shortcut. However, it has come to Ms. Williams’ attention (through NHMA) that the Board cannot make such a designation without conducting a public hearing. NHMA suggests that it actually occur as limiting the weight, rather than a No Thru Truck designation. More investigation is needed.

5. Proposed Capital Reserve Fund Expenditures

The Board considered the following 4 proposed expenditures from the Invasive Species CRF, all of which were approved by the Board at the public hearing held in May:

- a) **\$3375 for Province Lake**
- b) **\$34,612 for Belleau Lake**
- c) **\$3875 for Lovell Lake**
- d) **\$5000 for Balch Lake**

Mr. Paul moved to approve all 4 expenditures from the Invasive Species CRF as presented, totaling \$46,862. Ms. Twombly seconded the motion, which passed 3-0. The Board briefly discussed the process by which these programs are funded. Mr. Paul suggested each organization have a specific line in the municipal budget.

6. Correspondence – None scheduled.

7. Unscheduled Matters/Public Comment #2

--Mr. Miller asked if there is any way of knowing what the individual lakes contributed towards the efforts to control invasive species. That information is made available during the budget process, as well as at the public hearings.

--Mr. Miller referred to an on-going water leak near St. John's Church. Ms. Williams advised that the Water Precinct is waiting on the availability of a specific sized pipe, which is apparently difficult to obtain.

8. Administrative Matters

a) Selectmen's Letter of Appreciation – It was whole-heartedly decided to send this month's letter to Jim Miller!!

b) Town Administrator's Update

--House Bill 258 was signed by Governor Hassan, which allows the Town Clerk to collect an extra \$1 fee during the registration process. This will result in increased revenue for the Town, which goes into the General Fund to offset taxes.

--It is time to renew our contract with CAI for GIS Service & Maintenance. Mr. Paul questioned whether this is essential. It was suggested that Ms. Williams discuss this with the Building Department. **Mr. Paul moved to approve the contract with CAI for GIS Service & Maintenance in the amount of \$500. Ms. Twombly seconded the motion, which passed 3-0.**

--Ms. Williams presented driveway permit applications for scheduled paving of Town roads that connect with State roads, including White Birch Road, Summer Street and Church Street. Mr. Edwards executed these permits as presented.

--It has been determined that the Board did not execute a real estate transfer form when it recently issued a deed for the Cook/McClellan property (as voted at Town meeting). That form was presented and executed.

--The Scenic Byway Committee has been working on its strategic marketing plan and anticipates being ready for a public hearing on October 14. Mr. Edwards will be unavailable that evening, so the public hearing will be postponed until October 28.

--Ms. Williams provided information provided by W. David Stephen regarding the 2009 IRC section on frost protection. The Board members will review this information for discussion at the next meeting. Mr. Paul questioned whether this would actually be a change in ordinance and, therefore, would require a Town vote. He also stated his belief that the Town can adopt an ordinance more stringent than the code, but not less stringent.

--Eight people have signed up to serve on the Transfer Station Ordinance review committee. Minutes will need to be kept, and the meetings could be filmed. Wednesday mornings were suggested as a possible meeting time. Mr. Knisley referred to a number of safety issues at the Transfer Station.

--The Board reviewed photos for potential enlargement and framing to be hung in the main floor hallway of Town Hall. One was chosen, so be watching for it!

c) Building Permit Releases – None forthcoming.

d) Payment Manifests – Ms. Twombly moved to approve PR #16 in the amount of \$85,642.90. Mr. Edwards seconded the motion, which passed 3-0.

Ms. Twombly moved to approve AP #22 in the amount of \$801,199.90. Mr. Edwards seconded the motion, which passed 3-0.

e) Minutes – Ms. Twombly moved to approve the minutes of July 8, 2015, as presented. Mr. Paul seconded the motion, which passed 2-0-1.

Mr. Miller referred to funds having been appropriated to pave at the Transfer Station; however, that work has not been accomplished. Mr. Paul advised that improvements are scheduled to be made, some of which will affect the grade. Therefore, the paving has been postponed.

Ms. Twombly took a maiden voyage on the “new” Parks & Rec bus. There was an issue with the air conditioning, but otherwise, the trip was a great success. The new disc golf course is coming along nicely.

There being no further business, the meeting adjourned at 8:10 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Richard C. Edwards, Chairperson

Kenneth S. Paul

Connie Twombly