

**Board of Selectmen  
March 25, 2015**

**Present:** Richard C. Edwards; Kenneth S. Paul; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

The posted meeting was opened by Mr. Paul, who led those present in the Pledge of Allegiance. Those present at this time included: Ed Comeau (videotaping); Donna Martin (videotaping); Tom Beeler, *The Granite State News*; Jim Miller; Rosemary Stewart; Ron Canney; Doug Stewart; and several unidentified individuals. Joining the session in progress were: John Fournier; Tom Dube; and Jerry O'Connor.

**1. Board Organization**

**a) Chair & Vice Chair – Ms. Twombly moved to appoint Mr. Edwards as Chairperson. Mr. Paul seconded the motion, which passed 3-0.**

**Ms. Twombly moved to appoint Mr. Paul as Vice Chair. Mr. Edwards seconded the motion, which passed 3-0.**

**b) Liaison Assignments** – The Board members agreed to keep these assignments the same as 2014, with the exception that Mr. Paul will add the Code Enforcement/Health Departments to his list.

**2. Appointments**

**a) Warren Winn (not present)** – Mr. Edwards stated that Mr. Winn has requested that the Board reconsider its previous decision to purchase a Bobcat loader. The Bobcat the Board voted to purchase was no longer available. Mr. Edwards has done more research, including review of equipment coming off lease. He would not recommend purchasing any of that equipment. Mr. Edwards stated that the Bobcat has 6 computers, located near the feet, and they may be subject to damage from salt. The Bobcat also tends to be more of a luxury piece of equipment. The Case has more steel and only 2 computers (resulting in less to go wrong) and is built in Kansas. The Bobcat has more plastic and is built in Asia. Mr. Edwards continued to review more of the specs of each piece of equipment. He noted that the Bobcat would need loving care to stay nice. However, the equipment is intended for use at the Transfer Station and should be more of a work horse. The cost of the Case is down to \$30,000.

Mr. Paul referred to the lengthy process involved with this purchase. He requested that he be sent the spec sheets to review in order to make an informed decision. Mr. Edwards referred to the research he has conducted. Mr. Paul stressed that this is new information, and he will not vote in favor of this purchase without an opportunity to review the specs. Ms. Twombly saw no harm in waiting to make a decision, and she complimented Mr. Edwards on the research conducted. A public hearing on proposed revisions to the Transfer Station ordinance is scheduled for April 8. Mr. Winn will be asked to attend in order to discuss this issue. Mr. Paul would like Mr. Winn to be prepared to present a plan for repairs at the Transfer Station as well.

**b) Jim Miller, ClearView TV** – Mr. Miller stated that Channel 3 is running well and thanked Jerry O'Connor and Donna Martin for their efforts in that regard. He announced that this evening's meeting is being broadcast LIVE!! Mr. Miller is requesting additional funds in order to bring CVTV up to professional standards. He referred to a list of anticipated budget expenses to cover January through June 2015. The ultimate goal is to have 3 professional grade cameras; however, he is currently proposing the purchase of the 2<sup>nd</sup> of such cameras.

Mr. Miller noted that all these funds are generated by the franchise fees as part of the individual cable bills. The total request is \$15,084. The current balance in the account is approximately \$19,000. **Mr. Edwards moved to approve the \$15,084 expenditure to CVTV, as requested. Ms. Twombly seconded the motion, which passed 3-0.**

### **3. Unscheduled Matters/Public Comment #1**

--Mr. Miller referred to the upcoming public hearing on revision of the Transfer Station ordinance, specifically the proposal to require use of clear bags for household waste. He understands the need to promote savings for the Town. Mr. Miller referred to the commercial businesses that bring large truckloads of trash to the Transfer Station. He suggested the Board consider how much money could be saved if the commercial businesses were required to pay for their tonnage. Mr. Edwards noted that the idea of using clear bags is to be able to see whether those bags contain items that should be recycled. Mr. Paul believes that only 3 businesses bring trash to the Transfer Station, all of which pay high taxes and have no children in our schools.

--Ms. Stewart read aloud her response to a letter she received from Attorney Sager, in which he refers to her conflict of interest. Ms. Stewart strongly disagrees with Attorney Sager, and her response is part of the record of this meeting.

### **4. Unfinished Business**

**a) Redemption of Tax Acquired Property** – The Board executed a deed and Form CD-57-S relating to redemption of map 132, Lot 9.

**b) Review of Sealed Non Public Minutes** – The Board reviewed 5 sets of sealed non public minutes as follows:

04/05/2008 – No motion. Minutes will remain sealed.

10/14/2009 – **Mr. Paul moved to *unseal* these minutes. Mr. Edwards seconded the motion.**

Ms. Twombly noted that when an individual's name is mentioned in less than flattering terms, she sees no reason to unseal the minutes. **The motion then passed 2-1.**

06/15/2010 – **Ms. Twombly moved to *unseal* these minutes. Mr. Paul seconded the motion, which passed 3-0.**

06/25/2010 – **Ms. Twombly moved to *unseal* these minutes. Mr. Edwards seconded the motion, which passed 3-0.**

06/30/2010 – **Ms. Twombly moved to *unseal* these minutes. Mr. Paul seconded the motion, which passed 3-0.**

### **5. New Business**

**a) Bid Solicitation for Sludge Removal** – Two bids were received as follows: Hartigan Wastewater (Vermont) @ \$0.18 per gallon; and Lakes Region (Brookfield) @ \$0.175 per gallon (plus the testing fee). **Mr. Paul moved to award the bid to Lakes Region Septic, at \$0.175 per gallon, plus testing fees, as presented. Ms. Twombly seconded the motion, which passed 3-0.**

**b) Town Hall Renovation Change Order #7** – This change order, in the amount of \$480, reflects painting of doors, which was not included in the original specs. **Mr. Edwards moved to accept Change Order #7, as presented. Ms. Twombly seconded the motion, which passed 3-0.**

**c) MS 232** – This form is required by the Department of Revenue Administration and confirms appropriations approved via Town vote. **Mr. Edwards moved to execute the MS 232, as presented. Ms. Twombly seconded the motion, which passed 3-0.**

#### **6. Proposed CRF Expenditures**

**a) TH Improvements CRF \$135.82** – This represents the cost of additional paint for the additional painting! **Mr. Edwards moved to approve this \$135.82 expenditure. Ms. Twombly seconded the motion, which passed 3-0.**

**b) TH Improvements CRF \$380** – This represents the cost for lead screening. **Mr. Edwards moved to approve this \$380 expenditure. Ms. Twombly seconded the motion, which passed 3-0.**

**c) TH Improvements CRF \$5000** – This is a progress payment against the contract. It includes the cost of Formica, the installation of which was not done to our standards. The last check will be held until this situation is corrected. **Ms. Twombly moved to approve this \$5000 expenditure. Mr. Edwards seconded the motion.** Ms. Williams advised that the balance of the contract will be around \$5400, after this payment. **The motion then passed 3-0.**

**d) Fire Truck CRF \$968** – This represents the cost to install equipment on the new fire truck. **Ms. Twombly moved to approve this \$968 expenditure. Mr. Paul seconded the motion, which passed 3-0.**

#### **7. Correspondence**

**a) Aquatic Control Technology** – The Town is advised that Balch Lake will be treated during the summer of 2015.

**b) Eagle Court of Honor** – Joey Boulanger of Troop 198 is advancing to the rank of Eagle Scout. A certificate will be prepared for the Board's signature. Mr. Edwards hopes to attend the April 19 ceremony.

#### **8. Unscheduled Matters/Public Comment #2**

--Mr. Beeler referred to the documents that the Carroll County Commissioners are required to file by September 1.

--Mr. Fournier asked why "Litigation" no longer appears as a topic on the agenda. No one at the table remembers it being a regular topic. According to the RSA, litigation against the Town is a matter for Non Public Session. [It was noted that a previous Town Administrator regularly provided the Board with a spreadsheet of pending projects, but it was unknown whether litigation was included therein.]

--Mr. Miller referred to Town Counsel's letter sent to a member of the Board of Assessors. He noted that perhaps this member had done nothing wrong; however, often when a public official is involved, it is more a matter of how things appear. As a citizen, how can he have confidence in a member of the Board of Assessors who has agreed to serve the Town but has increased the cost to the taxpayers in bringing litigation against the Town?

**9. Administrative Matters**

**a) Liaison Reports** - Mr. Edwards: He has met with WPI, with the main topic being lighting in the Opera House. They also discussed how to make the town more aware of the many programs held in the Opera House. Mr. Beeler noted that *The Granite State News* receives notices of same for publication. Perhaps more of a variety of the types of shows is needed. Parks & Rec expects the new bus within the next 2 weeks.

Ms. Twombly: The Heritage Commission will be getting busy with the Railroad Station now that winter is ending. Planning Board has approved a new business—Home Health is expanding to Wakefield. It is expected that Dr. Badman's office will reopen soon. The Dunkin Donuts project is moving forward.

**b) Selectmen's Letter of Appreciation** – It was agreed that this month's letter would be sent to Jackie Keating, who will retire from teaching at the end of this school year.

**c) Town Administrator's Update**

--Welcome to Audit week!

--Ms. Williams has heard from a resident who expressed concern regarding the possible use of clear bags at the Transfer Station. It was suggested that as a first measure the Town could include a notice with tax bills to indicate that if each resident does not recycle, the Town may need to implement use of clear bags. Mr. Paul suggested use of a visible sign at the Transfer Station indicating that clear bags are coming if more recycling does not occur. Mr. Edwards agreed. It was also agreed that more professional signage should be used.

--Posting of Town roads: The Road Agent does not object to posting our roads. It has not been done because State roads are posted. Mr. Paul stressed that posting still allows for use during early morning hours, with permission from the Road Agent. Mr. Edwards is not in favor of posting roads as it does not apply to everyone. Much discussion followed. **Mr. Paul moved to have the Road Agent post Town roads, to include the Road Agent's telephone number. Ms. Twombly seconded the motion, which passed 2-1.**

**d) Building Permit Releases** – None received.

**e) Payment Manifests** – Ms. Twombly moved to approve AP #8 in the amount of \$109,935.57. Mr. Edwards seconded the motion, which passed 3-0.

**f) Minutes** – Mr. Edwards moved to approve the minutes of March 11, 2015, as presented. Ms. Twombly seconded the motion, which passed 3-0.

**g) Non Public Session** – Ms. Twombly moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Edwards – 'aye'; Ms. Twombly – 'aye'; Mr. Paul – 'aye'. The motion passed 3-0, and the Board entered Non Public Session.

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The Board returned to public session at 8:50 p.m. Reference was made to the letter read aloud by Ms. Stewart. The Board members agreed to forward the letter to the Board of Assessors for review and action.

There being no further business, the meeting adjourned at 8:55 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Richard C. Edwards, Chairperson

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Kenneth S. Paul

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Connie Twombly