

**Board of Selectmen  
October 7, 2014**

**Present:** Kenneth S. Paul, Chairperson; Richard C. Edwards; Connie M. Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Various department heads/committee representatives were present as indicated below.

Mr. Paul called the posted meeting to order at 5 p.m.

**Parks & Recreation – Wayne Robinson** – As seen in other budgets, additional lines have been created to allow for more accurate tracking of expenses. Mr. Robinson noted there has been more utilization of the building at the ball fields. Additionally, they have been able to utilize the radios for improved communication. Mr. Robinson estimated the yearly revenue to be approximately \$20,000 to \$25,000. Discussed park maintenance. **Mr. Edwards moved the section total at \$141,715. Ms. Twombly seconded the motion, which passed 3-0.**

**Town Hall Annex – Wayne Robinson** – Discussed the recently renovated space, which is getting lots of use. **Mr. Edwards moved the section total at \$12,368. Ms. Twombly seconded the motion, which passed 3-0.**

Although the voters approved purchase of a used bus, the bus originally viewed had been sold by the time funds were approved. Thus far Mr. Robinson has been unable to locate anything in the NE area. Mr. Robinson also referred to the need for lights at the ball fields. He will investigate the cost with a view towards a possible warrant article. The disc golf course is moving forward and should be completed in early 2015. Mr. Robinson advised of the need to restructure the steps at the ball field building. He also referred to relocation of the skatepark. It doesn't get as much use now, and Mr. Robinson is considering moving it to the ball fields. He also hopes to do some paving for a basketball court. Discussion followed as to whether the Highway Department would have time to do the prep work necessary for paving. Mr. Robinson will obtain a price for prep work from the paving company, just in case.

**Highway – Town Maintenance** – Mr. Edwards moved the section total at \$120,000. Ms. Twombly seconded the motion, which passed 3-0.

**Highway Department** - Mr. Edwards moved the section total at \$368,117 (with the understanding that we may need to revisit the part time line). Ms. Twombly seconded the motion, which passed 3-0.

**Street Lighting** – Mr. Edwards moved the section total at \$29,000. Ms. Twombly seconded the motion, which passed 3-0.

Fire Chief Todd Nason was present to discuss the following areas of the 2015 budget:

**Ambulance** – This section covers the 4 fulltime staffers. The wage line was reduced as the current staff members have not been on the job for as long as previous staffers. **Mr. Edwards moved the section total at \$182,640. Ms. Twombly seconded the motion, which passed 3-0.**

**General Fire** – Discussed the schedule for new equipment, much of which relates to equipping the new truck. **Mr. Edwards moved the section total at \$177,373. Ms. Twombly seconded the motion, which passed 3-0.**

**East Wakefield Fire** – The cost of electricity is down, but the cost of heat is up. **Mr. Edwards moved the section total at \$4980. Ms. Twombley seconded the motion, which passed 3-0.**

**Union Fire** – The hydrants in Union Village were discussed. Chief Nason stated the hydrant on Maple Street was tested again since the last fire and it seems to be working properly, but that could depend on the water level. He does not believe replacement is needed at this time. **Mr. Edwards moved the section total at \$4780. Ms. Twombley seconded the motion, which passed 3-0.**

**Forest Fires** – **Mr. Edwards moved the section total at \$2001. Ms. Twombley seconded the motion, which passed 3-0.**

It was agreed that \$25,000 would be recommended for the Ambulance CRF, and \$75,000 would be recommended for the Fire Truck CRF. The next truck to be replaced is Engine #3. Chief Nason noted that the Association purchased a new thermal imager for the Department. Although the equipment is valued at \$15,500, the Association was able to purchase it for about \$12,000.

Discussed a possible guardrail issue at the Pine River Pond Road culvert.

**Executive – Teresa Williams** – Ms. Williams would like to add funds to allow for additional training on the new accounting software. This line (01-41301-330) was increased to \$950, with a new section total of \$112,853.

There are several Town groups needing clerical support. Beth Hayes is willing to provide this service. **Mr. Edwards moved to hire Beth Hayes at \$11.74 per hour to provide clerical support to several Town groups. Ms. Twombley seconded the motion, which passed 3-0.**

The Board had recently advertised for a part time seasonal snow plow operator; however, only response was received. The Board agreed by consensus to re-advertise for this position.

There being no further business, the meeting adjourned at 7:05 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

---

Kenneth S. Paul, Chairperson

---

Richard C. Edwards

---

Connie M. Twombley