

**Board of Selectmen
October 6, 2014**

Present: Kenneth S. Paul, Chairperson; Richard C. Edwards; Connie M. Twombly (joined the session in progress); Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Various department heads/committee representatives were present as indicated below.

Mr. Paul called the posted meeting to order at 5 p.m.

Wakefield Library – Peter Brown – Mr. Brown advised that the Wakefield Library is seeking level funding for 2015. Discussion included their endowment fund that has been doing well in recent years. **Mr. Paul moved the line at \$9610. Mr. Edwards seconded the motion, which passed 2-0.**

Patriotic Purposes – Lyman Holmes has requested level funding for this line. **Mr. Edwards moved the line at \$1650. Mr. Paul seconded the motion, which passed 2-0.**

Gafney Library – Beryl Donovan, Tom Lavender and Dick DesRoches – Mr. DesRoches distributed revised backup information. One change is an anticipated \$1700 reimbursement from the Friends of the Wakefield Library. The public has expressed an interest in expanded/more convenient hours of operation. The net result of the proposed schedule changes is an increase of 3 hours per week. Therefore, the Gafney has revised its 2015 request of the Town of Wakefield to \$130,200 (originally \$125,030).

Mr. DesRoches reported that the decision has been made to stay on the existing site, having negotiated a buy/sell with Fred Guldbrandsen. Additionally, they have completed a needs assessment. The Gafney has been working with architect Paul Gosselin, who has created a capital design. Next year they need to prepare documents to use for fundraising. Ms. Donovan advised that the Gafney Trust is being dissolved, and the Gafney Library will become a private corporation. Mr. DesRoches noted that the Gafney will be seeking a one-time contribution to offset an approximate \$30,000 expenditure to move forward with this capital project. This could be done via a warrant article, either submitted by the Board of Selectmen or as a petition. **Ms. Twombly moved the line at \$130,200. Mr. Edwards seconded the motion. Mr. Paul suggested that the Gafney charge a usage fee to assist in offsetting expenses. The motion then passed 2-1.**

Literacy Program – Beryl Donovan, Tom Lavender and Dick DesRoches – Ms. Donovan noted that the demographics have changed over the years, and they are now working with more adults. **Ms. Twombly moved the line at \$37,210. Mr. Edwards seconded the motion, which passed 3-0.**

Sewer – Michael Soucy – Mr. Soucy referred to the pump replaced this year at the treatment facility. It took nearly 6 months to get the replacement pump. It was suggested to Mr. Soucy that the Town order a second pump now, as the 2 original pumps are the same age. Basically this is the only increase in this budget. **Mr. Paul moved the section total at \$73,960. Mr. Edwards seconded the motion, which passed 3-0.** Mr. Soucy spoke to the importance of the generators, of which pump station #2 is the oldest. If that generator were replaced, the existing generator could be utilized at the treatment facility.

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Transfer Station – Warren Winn – The uniform line has been increased to accommodate more employees. The cost of stickers is an every-other-year expense. The increases in this budget are mostly related to wages, uniforms and disposal fees. Discussed the possibility of updating the fees charged for demo, etc. **Mr. Paul moved the section total at \$423,965. Ms. Twombly seconded the motion, which passed 3-0.**

Mr. Paul asked about the status of the plan for the Transfer Station. According to Mr. Winn, Dave Stephen and Nate Fogg are developing a plan that includes approximately \$60,000 in concrete. The paving is on hold awaiting the overall plan. Mr. Paul stated that we need to get the wall designed and grades straightened out. Mr. Winn will talk to Mr. Fogg and Fred Clough about areas at the Transfer Station that could be paved now.

Mr. Winn referred to the 1997 skid steer that is used daily and has many issues. Mr. Winn will research the cost to replace this equipment. The appropriate CRF has a balance of approximately \$58,000.

Police Chief Ken Fifield was present to discuss the following areas of the budget:

Animal Control – The 2015 request is slightly increased in the wage line. **Mr. Paul moved the section total at \$23,907. Mr. Edwards seconded the motion, which passed 3-0.**

Police Department – Most of the increase for 2015 is wage related. Several new lines have been created as a result of separating expenses in order to more accurately track same. Discussed possible use of body cameras, as well as overall drug use in Wakefield. **Mr. Edwards moved the section total at \$743,936. Ms. Twombly seconded the motion, which passed 3-0.**

Public Safety Building – Mr. Paul suggested that the outside of the building be washed. Chief Fifield noted that he has included the cost to resurface the floors. **Mr. Edwards moved the section total at \$68,005. Ms. Twombly seconded the motion, which passed 3-0.**

Emergency Management – **Mr. Edwards moved the section total at \$250. Ms. Twombly seconded the motion, which passed 3-0.**

Grants – Chief Fifield advised that Wakefield did not receive the anticipated grant for the DWI checkpoint in 2014. The checkpoint operated with assistance from other neighboring communities, with the remainder of the costs being run through the PD overtime line. Chief Fifield plans to apply for the grant again in 2015, along with grants for Highway Safety Speed Patrols, DWI Patrols, and Tire Spike Strips (not received in 2014). Discussed the benefits of the DWI checkpoint.

Ms. Twombly moved the \$5228 for the Highway Safety Speed Patrol grant. Mr. Edwards seconded the motion, which passed 3-0.

Ms. Twombly moved the \$5228 for the DWI Patrol grant. Mr. Edwards seconded the motion, which passed 3-0.

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Ms. Twombly moved the \$1800 for the DWI Checkpoint grant. Mr. Paul seconded the motion, which passed 2-1.

The \$1950 for the Tire Spike Strips grant will be in a separate warrant article, as will \$1750 for the Emergency Management CRF.

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Kenneth S. Paul, Chairperson

Richard C. Edwards

Connie M. Twombly