

**Board of Selectmen  
June 25, 2014**

**Present:** Kenneth S. Paul, Chairperson; Richard C. Edwards; Connie M. Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Paul called the posted meeting to order at 6:30 p.m. **Mr. Edwards moved to enter Non Public Session. Ms. Twombly seconded the motion. Roll call vote: Ms. Twombly – ‘aye’; Mr. Edwards – ‘aye’; Mr. Paul – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7 p.m., at which time Mr. Paul led all present in the Pledge of Allegiance. Those present at this time included Tom Beeler, *The Granite State News*; Don Clifford; Dick Atwater; John & Carol Fournier; Donna Martin (videotaping) and Ed Comeau (videotaping).

**1. Appointments**

**a) Don Clifford, 7 Lakes Snowmobile Club** – Mr. Clifford is seeking permission for the Club to repair a portion of Pray Hill Road, Class VI. A section of their trail has washed out to the extent that the groomer cannot access the trail. This was repaired 5-6 years ago and held up well until this past winter. The Board agreed by consensus to allow the Club to do the necessary repair work. Mr. Paul suggested that the Club work with AWWA, which is a great resource.

**b) John Fournier** – Mr. Fournier met last week with Ms. Williams to review various information, including anticipated Court documents. Mr. Paul suggested that the Wakefield and Middleton Boards of Selectmen meet to discuss whether all are willing to share in the costs to address this issue. We are at the point now when professionals are needed to deal with all aspects. Mr. Fournier stated that the assessing maps have been altered several times over the last 20 years and no one can tell him why (other than when the State took a portion of the subject property in 1985).

Ms. Williams noted that Mr. Fournier has been made aware that Wakefield cannot simply “give” the property to Middleton. Mr. Fournier stressed that Wakefield could take away the .22 acres that were previously added to his property without explanation. Ms. Williams indicated that changes were made by Cartographics based upon information obtained by them. The survey done recently for Mr. Fournier was submitted to Cartographics; however, they, too, interpreted the information differently than Mr. Fournier’s surveyor. Many properties were changed on the tax maps during the big mapping project by Cartographics in 2005/2006.

If the 2 Boards cannot resolve this issue, it will need to go to Court. Mr. Paul suggested we may need to appropriate funds for a survey in the 2015 budget. Mr. Fournier questioned what the Town would do if the Court says, “Do the survey now.” Ms. Williams stated that the Town would have to go to DRA for approval of an additional appropriation to the 2014 budget. Discussion followed regarding the location of the previous house on the property. A previous Court order in which it was determined that Mr. Fournier is a Wakefield resident was also briefly discussed. Ms. Williams will invite the Middleton Board of Selectmen to a meeting. Mr. Fournier stated that the Cartographic contract, costing the Town around \$40,000, was a waste of money as they cannot provide backup for the changes made.

**c) Jim Miller re: ClearView Community Television** – Although Mr. Miller is not present, he had hoped the Board would consider increasing the pay rate for videographers to \$10 per hour.

**Mr. Edwards moved to approve a \$10 per hour pay rate for ClearView videographers, effective as of July 1, 2014. Ms. Twombly seconded the motion, which passed 3-0.** Ms. Williams advised the Board that \$10,000 for video equipment was received from TWC.

**2. Unscheduled Matters/Public Comment #1** – None forthcoming.

**3. Unfinished Business** – None scheduled.

**4. New Business**- None scheduled.

**5. Proposed CRF Expenditures** – None scheduled.

**6. Correspondence**

**a) Province Lake Assoc** – PLA has issued an invitation to their July 5 breakfast, including 2 complimentary tickets! Ms. Twombly will attempt to attend.

**7. Public Comment #2** – None forthcoming.

**8. Administrative Matters**

**a) Liaison Reports** – Ms. Twombly: Ms. Twombly has heard from a Balch Lake property owner who was disappointed to learn that BLIMP would receive only half of the amount requested from Wakefield to assist with their fight against milfoil. This same property owner suggested that the Board consider awarding additional funds to BLIMP using the “Unexpected Expenses” budget line. The Board discussed the resources available (in the Invasive Species CRF) and the process by which financial contributions were awarded (at the June 11 meeting). Ms. Williams will meet with BLPOA representatives in August or September to discuss their anticipated request for 2015.

**b) Selectmen’s Letter of Appreciation** – The Board agreed that this month’s letter would be sent to Lino Avellani.

**c) Administrator’s Update**

--Ms. Williams presented a Warrant for Unlicensed Dogs for the Board’s signature. This Warrant is used by the Animal Control Officer to visit dog owners in an attempt to collect licensing fees. **Mr. Paul moved to execute the Warrant as presented. Ms. Twombly seconded the motion, which passed 3-0.**

--Victor Becker and Carolyn Singer (grant writer) have completed an application for LChip funds for specific lighting in the Opera House. There is a yearly reporting requirement when these funds are awarded. **Ms. Twombly moved to approve the LChip application as presented. Mr. Paul seconded the motion, which passed 3-0.** Ms. Williams has WPI’s original complete plan for the building should anyone wish to view it.

--The Highway Department is cleaning up the yard and is seeking permission to haul off scrap metal. Permission granted. The Department will be on Bonnyman Road for several weeks.

--Mr. Paul referred to the needs a plan to address the wall for paper at the Transfer Station and offered to work with Warren Winn on this if he so desires.

**d) Building Permit Releases** – Mr. Edwards moved to approve a building permit release for Lewis on Robinhood Road. Mr. Paul seconded the motion, which passed 3-0.

**e) Payment Manifests** – Mr. Edwards moved to approve AP #21 in the amount of \$438,236.72. Ms. Twombly seconded the motion, which passed 3-0.

Mr. Edwards moved to approve PR #13 in the amount of \$62,218.30. Ms. Twombly seconded the motion, which passed 3-0.

**f) Minutes** – Mr. Paul moved to approve the minutes of May 28, 2014, as presented. Ms. Twombly seconded the motion, which passed 2-0-1.

Mr. Paul moved to approve the minutes of June 2, 2014, as presented. Mr. Edwards seconded the motion, which passed 2-0-1.

Mr. Edwards moved to approve the minutes of June 11, 2014, as presented. Ms. Twombly seconded the motion, which passed 2-0-1.

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Kenneth S. Paul, Chairperson

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Richard C. Edwards

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Connie M. Twombly