

**Board of Selectmen
December 19, 2012**

Present: Kenneth S. Paul, Chairperson; Peter M. Kasprzyk; Richard C. Edwards; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Paul called the posted meeting to order at 4:05 p.m. and led those present in the Pledge of Allegiance. Those present included representatives from Glen Builders, Pellowe Construction, Meridian Construction, Tier One Construction, and Couture Construction.

Mr. Paul opened the 5 proposals received for the current Opera House renovation project as follows:

Glen Builders	- \$178,720
Pellowe Construction	- \$169,800
Meridian Construction	- \$218,729
Tier One Construction	- \$185,784.57
Couture Construction	- \$185,465

Mr. Paul advised that Board members will meet with Wakefield Projects Inc. to review these proposals. He hopes a decision will be forthcoming by the latter part of this week. One representative referred to the proposals coming in higher than the budget for the project and asked whether the project would be rebid. Mr. Paul stated we will have to see what the total is of available funds and go from there. Ms. Williams will prepare a spreadsheet of the proposals received and send same to each company represented. Company representatives then left the meeting.

Ms. Williams advised that there will be a Payroll Warrant to sign on December 26. It was agreed that there will also be Accounts Payable Warrants on both December 26 and January 2. The Board members should be emailed when documents are ready for signature.

Mr. Edwards was brought up to speed regarding Mr. Fournier's issues. Considered whether the Town should pay to have a survey done. The Board decided to wait to see what happens.

Ms. Williams advised that the documentation regarding the CLG grant for the Newichawannock Canal and Bridge is lost somewhere in Concord! Mr. Paul executed duplicate information provided by the Division of Historical Resources.

Ms. Williams questioned whether the Board wants her to advertise for an on-call Deputy Code Officer. Mr. Paul believes we should advertise now to be ready if the budget is approved. The Board agreed by consensus to advertise for an on-call Deputy Code Officer for inspections.

Ms. Williams advised that the draft warrant articles have been sent to Town Counsel for review. Is there anything else the Board wants to add to the warrant? Mr. Kasprzyk referred to the Purchase & Sale agreement for the Marsh Road property expiring on January 1, and noted that the property owner may not extend the agreement until the March vote. If someone else purchases the land in the meantime, voters can be so advised at Deliberative Session, and the wording of the warrant article can be amended as appropriate. A petition might be received asking that the Town purchase the property outright.

**Board of Selectmen
December 19, 2012
Page 2**

A brief discussion followed regarding the MRI report.

Mr. Kasprzyk moved to approve AP Warrant #40 in the amount of \$73,869.54. Mr. Edwards seconded the motion, which passed 3-0.

Mr. Kasprzyk suggested scheduling a walk-through at the Transfer Station to determine a better lay-out. Also, plans for the main floor of Town Hall should be reviewed with a view to reorganization. Revision of the Personnel Policy should be a project for the first of the year.

There being no further business, the meeting adjourned at 5:05 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Kenneth S. Paul, Chairperson

Peter M. Kasprzyk

Richard C. Edwards