

**Board of Selectmen  
August 8, 2012**

**Present:** Peter Kasprzyk, Vice Chair; Richard C. Edwards; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Kasprzyk called the posted meeting to order at 6:15 p.m. **Mr. Kasprzyk moved to enter Non Public Session under RSA 91-A:3, II (a) & (c). Mr. Edwards seconded the motion. Roll call vote: Mr. Edwards – ‘aye’; Mr. Kasprzyk – ‘aye’. The motion passed 2-0, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7 p.m., at which time Mr. Kasprzyk led those present in the Pledge of Allegiance. Those present at this time included: Tom Beeler, *The Granite State News*; Valerie Ward (videotaping); and Ed Comeau (videotaping).

**1. Appointments** – None scheduled.

**2. Unscheduled Matters/Public Comment #1** – None forthcoming.

**3. Unfinished Business** – None scheduled.

**4. New Business** – None scheduled.

**5. Proposed CRF Expenditures** – None forthcoming.

**6. Correspondence** – None scheduled.

**7. Public Comment #2** – None forthcoming.

**8. Administrative Matters**

**b) Administrator’s Update**

--Homeschooler’s request to utilize Town soccer fields: LGC has advised that the Homeschool group should purchase their own insurance and should also execute waivers of liability. Likely they could use the TULIP program as they did several years ago, although there are other options. It was noted that this Homeschool group does include youth from other communities. Mr. Edwards would recommend use of waivers only as he doesn’t want to restrict use of the Town fields. **Mr. Edwards moved to allow the Homeschool group to utilize Town soccer fields as requested, provided that all participants execute waivers of liability. Mr. Kasprzyk seconded the motion, which passed 2-0.**

--The Board previously authorized Police Chief Ken Fifield to apply for a grant through Homeland Security for creation of a new emergency operations plan. The Chief would now like to apply for an extension. There are no changes to the application; rather there just has not been enough time to complete it. **Mr. Edwards moved to execute the extension for the grant application as presented. Mr. Kasprzyk seconded the motion, which passed 2-0.**

--We have received from Cartographics the annual GIS contract renewal in the amount of \$500 for Query Manager software. **Mr. Kasprzyk moved to approve the contract as presented. Mr. Edwards seconded the motion, which passed 2-0.**

--Waste Management has submitted the contract renewal for the next 3 years. This cost listed is actually slightly lower than our last contract.

**Mr. Edwards moved to accept the contract with Waste Management as presented. Mr. Kasprzyk seconded the motion, which passed 2-0.** Mr. Kasprzyk noted that we should consider putting this work out to bid at the end of this new contract. Mr. Beeler noted that there are not many waste haulers still in business in this area.

--Ms. Williams has contacted LGC regarding the workfare insurance issue. LGC states these workers would not meet their definition of "volunteers" under the Town's liability policy. Therefore, they would not be covered under the Town's policy. In addition, the Board would need to decide whether to pay workers' compensation for those workers. Other towns utilizing this program just accept the liability risk. Mr. Williams will provide Mr. Kasprzyk with LGC contact information.

**a) Liaison Reports** – Mr. Edwards: Planning Board held a 38-minute meeting! They discussed Route 16 again and will do so again at the next meeting. Parks & Rec has communicated with the Chamber of Commerce regarding Pride Day. It has been difficult to coordinate the work of setting up the event and dividing the profits. The end result is that the Chamber is relinquishing the event of Pride Day to Parks & Rec. Parks & Rec will also host its 5<sup>th</sup> annual golf tournament on September 27. Participation is encouraged, either via donating or playing. All proceeds go towards the annual fireworks display.

Mr. Kasprzyk: The Heritage Commission will host Heritage Day on August 11 at the Union Railroad Station. There will be many events and displays. Dedication tiles are available for purchase. The Road Agent has advised that part of Oak Hill Road should be paved by early September.

**c) Building Permit Releases** – None forthcoming.

**d) Payment Manifests** – **Mr. Edwards moved to approve the payroll warrant in the amount of \$68,132.53. Mr. Kasprzyk seconded the motion, which passed 2-0.**

**Mr. Edwards moved to approve the accounts payable manifest in the amount of \$710,018.71. Mr. Kasprzyk seconded the motion, which passed 2-0.**

**e) Other**

--AWWA will conduct its annual meeting and YCC tour on August 17 at 9 a.m. at the Town Hall Opera House. The Board is encouraged to attend.

--On August 1, the Board reviewed year-to-date expenditures for the 2012 budget. The Board had questions about several lines. The detail of expenditures was reviewed, several adjustments have been made, and all of this information was shared in printed form with the Board members. Ms. Williams (who was not at the August 1 meeting) noted that Mr. Kasprzyk had referred to purchase of a generator for Town Hall. Ms. Williams is coordinating that effort with the Gafney Library, who has not had time until now to consider this project. However, it is moving forward. Mr. Kasprzyk asked whether there is a need to coordinate purchase of a sump pump. Ms. Williams advised that the Town Hall has a sump pump; however, it will not operate when we experience a power failure.

--Sewer Warrant: The Board executed the 2012-1 Sewer Warrant in the amount of \$18435.99.

--The Board executed the Petition and Pole License from Public Service as presented.

**f) Minutes** – **Mr. Edwards moved to approve the minutes of July 25, 2012, as presented. Mr. Kasprzyk seconded the motion, which passed 2-0.**

**Mr. Edwards moved to approve the minutes of August 1, 2012, as presented. Mr. Kasprzyk seconded the motion, which passed 2-0.**

Mr. Beeler noted that at the August 1 meeting, it was stated that 37% of the 2012 budget was unexpended. It had also been noted that the percentage may have been skewed as it included capital reserve figures, as well as grant figures. Mr. Beeler questioned whether a revised percentage had been calculated. A new percentage will be calculated and will be shared with Mr. Beeler.

Mr. Beeler asked about the meeting schedule for the rest of August. The Board will have afternoon meetings on August 15 and 29, with a regular evening meeting on August 22. The August 15 meeting will be Non Public only. The Board will confer with counsel at 3:30 p.m. on August 29, with a public meeting, to include Time Warner Cable, to begin at 4 p.m. It will be up to the Board to decide whether to accept public comments at that session.

Mr. Comeau asked for the address to send contributions to the Food Pantry in memory of Pam Knight. That address is: Wakefield Food Pantry, PO Box 426, Sanbornville NH 03872.

There being no further business, the meeting adjourned at 7:36 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Kenneth S. Paul, Chairperson

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Peter M. Kasprzyk

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Richard C. Edwards