

## Board of Selectmen

April 11, 2012

**Present:** Kenneth S. Paul, Chairperson; Peter M. Kasprzyk; Richard "Charlie" Edwards; Teresa A. Williams, Town Administrator. Toni Bodah, Secretary, joined the session in progress.

Mr. Paul called the posted meeting to order at 5:30 p.m. **Mr. Kasprzyk moved to enter Non Public Session under RSA 91-A:3, II (a), (b) and (e). Mr. Paul seconded the motion. Roll call vote: Mr. Kasprzyk - 'aye'; Mr. Edwards - 'aye'; Mr. Paul - 'aye'. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7 p.m. **Mr. Kasprzyk moved to seal the minutes of Non Public Session #2. Mr. Edwards seconded the motion, which passed 3-0.**

Those present as this time included: Tom Beeler, *The Granite State News*; Relf Fogg; John Hildreth; John & Carol Fournier; Dave Mankus; Judy Nason; Jan Gagnon; Officer Ugo Pinardi; Jerry O'Connor (videotaping); and Ed Comeau (videotaping).

**1. Appointments** - None scheduled.

**2. Unscheduled Matters/Public Comment #1** - No comments forthcoming.

### **3. Unfinished Business**

**a) Septic Tank Pumping Bids** - Ms. Williams discussed the project with Michael Soucy, Operator in Charge of the treatment site. Mr. Soucy advised that both companies have done great work for the Town in the past, and he would be happy to work with whomever the Board sees fit. Lakes Region (Wakefield) has submitted a bid of \$0.18 per gallon, and J&S Development (Massachusetts) has quoted \$0.10 per gallon. It is anticipated that the tanks will be pumped twice, for a total of approximately 60,000 gallons. Mr. Kasprzyk spoke to the appropriateness of supporting local businesses. **Mr. Kasprzyk moved to accept the bid of Lakes Region. Mr. Edwards seconded the motion.** Mr. Edwards asked whether the Board could negotiate a lower price with Lakes Region. He was advised that is not possible during the bidding process. Mr. Kasprzyk stressed that as a local business, Lakes Region employs local people, pays local taxes and supports local events and programs. Mr. Paul stressed that accepting the bid of J&S would save the taxpayers \$4800. **The motion then passed 2-1.**

**b) Highway Department Pick-Up Truck Warranty** - Ms. Williams advised that Lt. O'Brien researched warranty information. The truck comes with a 3-year/36k mile bumper to bumper factory warranty. An extended warranty can be purchased now, or at a later date. Mr. Kasprzyk questioned whether we have an estimate for a stainless steel plow. Ms. Williams does not have that estimate. Mr. Paul believes the Fisher plow will last for the life of the vehicle. Other options include a spray-on bed liner (\$550), a plow cutting edge (\$175) and cab steps (\$350).

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Mr. Hildreth noted that Ford cab steps do not last, and he suggested the Highway crew can probably make and install a set of steps. The Board agreed to get the bed liner, as well as the cutting edge (unless we already have some on hand).

**4. New Business** - None scheduled.

### **5. Proposed CRF Expenditures**

**a) Technology CRF \$3264.95** - This expenditure represents the invoice from CCS for replacement of two new stations. **Mr. Kasprzyk moved to approve the \$3264.95 expenditure as submitted. Mr. Paul seconded the motion, which passed 3-0.**

### **6. Correspondence**

**a) Earleen DiPrizio Retirement** - Ms. DiPrizio has submitted her resignation, effective as of May 31, 2012. **Mr. Kasprzyk moved to accept the resignation of Earleen DiPrizio, with deep regret. Mr. Edwards seconded the motion, which passed 3-0.**

### **7. Unscheduled Matters/Public Comment #2**

--Ms. Nason asked for the cost of the Highway pick-up truck. Ms. Williams advised the base price, including the 9' Fisher plow, is \$34067.24. Ms. Nason asked for the balance in the CRF. Mr. Paul estimated the balance, after this purchase, to be approximately \$100,000. Ms. Nason asked what plans the Board has to replace the Highway dump truck. Mr. Paul stated the Board would wait for the opinion of the new Road Agent as to whether to fix the existing truck, purchase a new one, purchase a used truck or lease a truck. Ms. Williams advised that the Trustees of the Trust Funds have advised that the CRF cannot be used to repair the existing vehicle. Also, the Town cannot lease a truck costing over \$100,000 without the voters approving same via a warrant article. The Board and the Road Agent will need to decide the next step, which might include contracting out some work during the winter season. There are a number of options to explore.

--Ms. Nason referred to a discussion held at the last Board meeting and questioned how the Board can change its decision to move forward with the Union Meadows property when they have already executed a Purchase & Sale Agreement. Mr. Paul noted that if the Board changes its decision, the owner might sue the Town for breach of contract. However, he noted the referenced discussion was really with regard to the survey. Mr. Fogg suggested that the Purchase & Sale Agreement is pending financing from Fish & Game and from L-Chip, as well as support of the town. Mr. Edwards stated there is no mention of support of the town.

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Mr. Kasprzyk stated that he will be exercising his voting power as his relationship with regard to the property owner has changed. He is no longer employed by the company representing the property owner.

--Mr. O'Connor noted that the difference between the two bids for the Town's septic tank pumping is that the Massachusetts firm has its own disposal site, while the local company would need to pay to dispose of the material.

### **8. Administrative Matters**

**a) Liaison Reports - Mr. Edwards:** Parks & Rec has a theme for Pride Day: Appreciation of a Nation. Pride Day is scheduled for May 19. Town clean-up day is April 28 beginning at 9 a.m., with a cook out to follow at 1 p.m. Interviews for 4 summer camp counselors will occur on April 23 and April 30. A few complaints have been received about not having lifeguards on duty as well as maintenance of the port-a-potties. Without a lifeguard on duty there is no control of the bath house. Parks & Rec is considering hiring of a lifeguard at a cost of over \$3000 for the season. Port-a-potty rental for the season is \$340. Mr. Paul stated that when funds for the lifeguards were removed from the budget, the Board advised that concerns should be addressed to the Town Administrator; however, no such contact was made. He stated that there is a lot of liability connected with having a lifeguard on duty. Mr. Edwards noted that Parks & Rec is still looking for 2 alternate members. They have nominated Ed Brown to serve for another 3-year term. Mr. Edwards attended the School Board meeting, which was also attended by the Principal of the Rochester Alternative Program. Good news: the drop-out rate has reduced.

**Mr. Kasprzyk:** The Heritage Commission welcomes Corey Fothergill to the Commission. Pam Judge has also agreed to serve another term. The Commission is working on the Historical & Cultural Chapter of the Master Plan and hopes to have it available by late summer. The location of the Old Maids' Tavern has been flagged. The easement is currently being reviewed by an attorney. The Commission is hosting a tour of mill sites. Pre-registration is required. One can sign-up in the Tax Collector's office. Look for more information on posters around town. The Commission has submitted an application for a CLG grant for the Newichawannock Bridge. This may be used as a national model. The Commission continues work on the freight house and hopes to have an exhibit there in August. The Moose Mtn Regional Greenways has a full calendar of events--check out their web site! The Conservation Commission has ordered trees to give away on Pride Day, at which they will have a booth. They are proceeding with the Union Meadows project. The Commission has also nominated several individuals for reappointment as members.

**Mr. Paul:** Met with WPI and they are getting together with the engineer and the architect, following which they will meet with the Heritage Commission. There will be state involvement. They are looking at options regarding installation of the sprinkler system.

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Mr. Kasprzyk added that the MRI survey is on the Town's web site and all are welcome to participate. Also, relocation of the Food Pantry is moving forward. Mr. Kasprzyk will mark the trees with blue paint so the rest of the Board can view the trees to be cut.

### **b) Administrator's Update**

--The Board executed the contract with CE2 for landfill monitoring (approved at the last meeting).

--The Town Clerk would like to apply for a grant through the Moose Conservation License Plate, which funds she would utilize to preserve several permanent record books. **Mr. Kasprzyk moved to execute the application for the grant for 100% funding. Mr. Paul seconded the motion.** Ms. Williams noted that a public hearing will be required should we be awarded the grant. **The motion then passed 3-0.**

--Linda Schier of AWWA advises that the Union Village Community Group will clean the Branch River area on June 1 from 1-4 p.m. They are seeking a waiver of disposal fees. Mr. Mankus has offered use of his truck to haul the debris. **Mr. Paul moved to waive the disposal fee associated with the debris removed from the Branch River area. Mr. Kasprzyk seconded the motion, which passed 3-0.**

--Ms. Williams reminded Mr. Edwards that the focus group, organized by Chief Fifield, will meet on Thursday evening.

--Ed Morrison wonders whether the Board would be in favor of a sign installed on Town Hall property listing events and announcements. Mr. Paul suggested that Mr. Morrison superimpose the sign on a photo of Town Hall in order for the Board to make a decision. Maintenance of the sign could be an issue.

--The PEG channel bulletin board is experiencing difficulty. Both the Station Coordinator and the Assistant Station Coordinator have been working on this diligently. We are currently using an old alpha gen. Mr. Kasprzyk asked Mr. O'Connor for an update on the 501.c.3 project. Mr. O'Connor advised they are waiting for a response from Time Warner Cable to the letter sent via DTC. They have discussed possible use of the Wakefield Arts Council 501.c.3; however, that may have expired. Mr. O'Connor plans to discuss the issue with Mark Duffy as well.

**c) Building Permit Releases - Mr. Paul moved to approve the building permit release for Cable-Murphy on Butlerfield Road. Mr. Kasprzyk seconded the motion, which passed 3-0.**

**d) Payment Manifests - Mr. Paul moved to approve the payroll warrant in the amount of \$63,669.74. Mr. Edwards seconded the motion, which passed 3-0.**

**Mr. Kasprzyk moved to approve the accounts payable warrant in the amount of \$108,459.63. Mr. Paul seconded the motion, which passed 3-0.**

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**e) Conservation Commission Membership** - The Commission has recommended the reappointment of Tom Dube and Peter Kasprzyk as members for 3-year terms. **Mr. Paul moved to reappoint Tom Dube and Peter Kasprzyk to the Conservation Commission as members for 3 years, as recommended. Mr. Edwards seconded the motion, which passed 2-0-1.**

**f) Other** - Mr. Kasprzyk is concerned that the Heritage Commission's utility line has less than 2% of its 2012 budget left. Some other departments have only 30-40% remaining. The Board should be aware of this given the current fuel prices. Mr. Paul stated that Board may need to impose a spending freeze in order to ensure the overall budget is not overspent.

**g) Parks & Rec Membership** - The Commission has recommended the reappointment of Ed Brown as a member for 3 years. **Mr. Paul moved to reappoint Ed Brown as a member of Parks & Rec for 3 years. Mr. Edwards seconded the motion, which passed 3-0.**

**h) Minutes** - Mr. Kasprzyk moved to approve the minutes of March 28, 2012, as presented. **Mr. Paul seconded the motion, which passed 3-0.**

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,  
Toni Bodah, Secretary

Approval of Minutes:

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Kenneth S. Paul, Chairperson

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Peter M. Kasprzyk

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Richard "Charlie" Edwards