

**Board of Selectmen
March 14, 2012**

Present: Kenneth S. Paul, Chairperson; Mark P. Duffy; Peter M. Kasprzyk; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Also present were: Fred Gray; John Hildreth; Arthur Fulton; Robert Bevard; Valerie Ward (videotaping); Ed Comeau (videotaping); Peter Lachapelle, Waste Management; Linda Schier, AWWA; June Garneau, MAPS; Chief Ken Fifield; Tom Beeler, *The Granite State News*; Steve Brown; Ed Brown; Wayne Robinson; Relf Fogg; Geraldine Mallet; Doreen Scaramella; and Charlie Edwards.

Mr. Paul called the posted meeting to order and led those present in the Pledge of Allegiance.

1. Appointments

a) Geraldine Mallet & Doreen Scaramella re: Emery Lane Streetlight – Ms. Scaramella referred to the streetlight recently removed at the request of a neighbor. Mr. Paul noted that many communities are trying to save money, with one method being reduction in streetlighting. The Board had the Police Department review all streetlights some time ago and, thereafter, a number of lights were shut off as they were considered to be unnecessary from a safety viewpoint. When the Board received a request to shut off this particular light, the Police Department viewed the area and determined that removal of the light would not create a safety hazard. Ms. Mallet stated that the individual wanted the light out so that he could see the stars. However, she has lived there for over 40 years and is 82 years old. She has difficulty walking. Without the light, the area is pitch dark. One evening when she stopped to get her mail, she discovered her mailbox had been moved. Neither she, nor the mail carrier, had requested that the mailbox be moved. Ms. Mallet stressed that the absence of the streetlight is a safety hazard for her. Ms. Scaramella noted that she lives with an elderly parent with Alzheimer's.

Mr. Paul stated that the Town cannot pay for a private safety issue. He added that the list of streetlights is reviewed every year. Without the light providing for public safety, it is subject to being turned off. He suggested that Ms. Mallet and Ms. Scaramella could consider having a private light installed. Ms. Mallet expressed concern that such a light might be shot out. Mr. Duffy noted that it sounds as though there are other issues to be addressed on Emery Lane and suggested that the Police Department be contacted. Mr. Kasprzyk reiterated that the light in question was turned off after it was determined it was not necessary for the safety of the general public. He suggested that the residents contact the Police Department regarding someone having moved the mailbox and that PSNH be contacted regarding installation of a private light. Mr. Paul added that the Police Department will double check the area. If there is no public safety issue, the residents will have to pay for their own light. He also noted that the Police Department should be contacted if someone is discharging a firearm.

Chief Fifield advised that the Police Department is more than happy to speak with any individual who may be shooting out lights or moving mailboxes. He added that the Police would rather go out 7 times for minor things than once for a major event. The Chief encouraged the residents to call into the Police Department for assistance.

b) Linda Schier, AWWA – Ms. Schier stated that it is time to send the Brackett/Pond Road project material to Governor & Council, and she wanted to confirm that the Board is still supportive of this project. The Stormwater Center staff is eager to meet with the Road Agent.

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She assumes that the knowledge of how to obtain easements from landowners will transfer to the new Road Agent. Ms. Schier stated that some adjustments were necessary to the Pond Road portion of the project, and they are looking for foundation money to fund those changes. Ms. Schier questioned whether the Board would be willing to continue to utilize Town equipment if the necessary funds are obtained. Mr. Paul indicated the possibility exists. A public hearing would be necessary further down the road.

Ms. Schier advised that AWWA and the Conservation Commission will host a workshop on June 23 regarding Shoreland Protection and Best Practices. The Province Lake Association has a very active board and will apply this spring for a groundwater management plan. AWWA has had a busy year with 678 classes at the Paul School and Acton. The YCC has several projects lined up.

Ms. Schier also submitted a request from 5 lake associations for financial assistance for lake host programs. Mr. Paul suggested that we have a cut-off date for requests for expenditures from the Invasive Species CRF this year. Ms. Williams will contact representatives of Belleau Lake and Balch Pond advising them to submit requests by May 1. Once all requests have been received, a public hearing will be scheduled.

c) Chief Ken Fifield and June Garneau – Chief Fifield referred to the need to periodically update the Town's Emergency Operations Plan. He shared an application for a matching grant in the amount of \$4950 to fund this effort, which would ultimately be done at no cost to the Town. Rather, the Town's contributions would be in-kind labor. Ms. Garneau explained that she would keep track of all hours spent at meetings and asks that everyone involved keep track of their time spent on the project away from meetings. All hours combined would make up the match. Ms. Garneau would provide services and facilitate the meetings. She shared a copy of Jackson's updated plan. Ms. Garneau anticipates 6 2-hour meetings. She bills the Town; the Town bills the grant; the grant pays the Town; then the Town pays Ms. Garneau. Mr. Kasprzyk questioned whether this plan would include the school. Ms. Garneau stated it could include the school. Chief Fifield stated that it would depend upon the type of emergency.

Discussion followed regarding the State's expectations and mandates. The Town has a plan, but it definitely needs to be updated. The Town also has a Hazard Mitigation Plan. Mr. Paul noted that the funds must still come from the Town's budget and were not included in that budget. Also, any reimbursement from Homeland Security would be deposited into the General Fund. Ms. Garneau believes there is a way around this issue and will provide Ms. Williams with the relevant RSA. Ms. Williams noted that it could not be treated as unanticipated revenue as the grant is less than \$5000. She asked whether there is a date by which the Board must act. Ms. Garneau advised that an extension could be filed if necessary. Mr. Paul stated that we will also check with LGC on this issue and will discuss it again at the next meeting.

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business – None scheduled.

4. New Business

a) Ash Pile Removal Bids – The Board opened the one bid received prior to the posted deadline. This proposal came from Waste Management, and Peter Lachapelle was present to represent that company. The bid included a cost of \$59 per ton, plus \$11.81 per ton to haul. Mr. Lachapelle has viewed the pile and estimates it to be 300-400 tons when dry. Waste Management would hope to accomplish the removal in 1 day, with the Town loading the trucks. Mr. Lachapelle suggests waiting until mid/late summer to allow the material to thaw out and possibly dry. Although Mr. Lachapelle did not have any suggestions to encourage the drying process, he will consult with the Special Waste staff. **Mr. Duffy moved to accept the bid of Waste Management for removal of the ash pile at the Transfer Station. Mr. Kasprzyk seconded the motion, which passed 3-0.**

b) Landfill Monitoring Bids – The Board opened two proposals for this work—one from DuBois & King, and another from CE₂. Ms. Williams reminded the Board that we had solicited for a 3-year contract. The details of the proposals are difficult to absorb at first glance. The Board members would like to take time to review the proposals for discussion/action at next meeting. **Mr. Kasprzyk moved to table this issue until the next meeting. Mr. Kasprzyk withdrew his motion.** The Board agreed by consensus to table this issue until the next meeting.

5. Proposed CRF Expenditures

a) Landfill Closure \$3900 – **Mr. Duffy moved to authorize the expenditure of \$3900 from the Landfill Closure CRF, representing payment to CE₂ for ongoing closure monitoring. Mr. Kasprzyk seconded the motion, which passed 3-0.**

6. Correspondence – None forthcoming.

7. Unscheduled Matters/Public Comment #2

--As a member of the Parks & Rec Commission, Ed Brown thanked Mr. Duffy for all his service to the Commission. On another note, Mr. Brown understands that the Selectmen do not oversee the Sanbornville Water Precinct; however, he has an issue he would like made known. Mr. Brown purchased 2 apartment buildings in town. He is being charged for 4 meters at each building by the Precinct, even though there is only 1 meter at each building. Mr. Brown has contacted the PUC about this issue and was told that the practice is not lawful. However, the Sanbornville Water Precinct is not governed by the State of NH. Mr. Brown does not mind paying for usage or paying for the number of meters that he actually has.

--Mr. Robinson thanked Mr. Duffy for all his time and effort on the Board of Selectmen, adding that the voters have been well-served.

--Mr. Fogg also thanked Mr. Duffy, as well as all the successful candidates and runners-up, and all who take time to serve the community.

--Mr. Bevard thanked the Board for its help in establishing an Agricultural Commission. He will provide a list for the Board's next meeting.

8. Administrative Matters

a) Liaison Reports – **Mr. Kasprzyk:** The Heritage Commission has been nominated by the Division of Historical Resources for an award.

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There will be a community-wide meeting at 3pm on March 18 at the GWRC regarding plans for the Village of Union. On April 28 the Commission is offering a tour of 6 industrial mill sites. Reservations are necessary; those interested may contact Pam Judge. The railroad display is progressing. It is anticipated that the Historic chapter of the Master Plan will be completed this spring. The Conservation Commission is moving forward with the easement on Marsh Road. The School has no interest in the 2 extra cameras; however, the Food Pantry may want them...or the Highway Department...or Parks & Rec. Mr. Duffy: Mr. Blackwood has advised that there is a company in Maine that will "re-do" trucks. Mr. Duffy proceeded to disburse much-appreciated gifts to his colleagues! He returned his key to the Selectmen's office, but he will retain his other keys in order to assist with maintenance of the tower clock.

b) Administrator's Update

--The Board previously received a request to waive an ambulance fee. Ms. Williams will determine whether the Fire Chief supports this request, and the Board will decide upon action at the next meeting.

--Ms. Williams has completed the MS-2 (actual appropriations as voted), which the Board executed.

--The GWRC has submitted a proposal for installation of an elevator. **Mr. Duffy moved to authorize Kenneth Paul to execute the agreement with All Ways Accessible, in the amount of \$57,800. Mr. Kasprzyk seconded the motion, which passed 3-0.**

--Chief Fifield submitted documentation for a Highway Safety Grant for Route 16 enforcement patrol, recently approved by the voters. **Mr. Kasprzyk moved to authorize Kenneth Paul to execute this documentation, as presented, for 100% funding. Mr. Duffy seconded the motion, which passed 3-0.**

--Chief Fifield submitted documentation for a Highway Safety Grant for DWI patrols, also 100% funded. **Mr. Kasprzyk moved to authorize Kenneth Paul to execute this documentation, as presented. Mr. Duffy seconded the motion, which passed 3-0.**

--Chief Fifield submitted documentation for a Highway Safety Grant for a cruiser video system, 50/50 funding. **Mr. Duffy moved to authorize Kenneth Paul to execute this documentation, as presented. Mr. Kasprzyk seconded the motion, which passed 3-0.**

--Cathy Kinville will no longer be Tax Collector after Friday, March 16; however, she is willing to serve as Deputy. **Mr. Paul moved to appoint Cathy Kinville as Deputy Tax Collector, effective as of March 19, 2012. Mr. Duffy seconded the motion, which passed 3-0.**

--Faith Renewal Fellowship Church has executed the 1-year lease and has submitted the necessary paperwork so that the Town will not have to assess taxes for that property. **Mr. Paul moved to execute the lease with Faith Renewal Fellowship for use of the property known as the East Wakefield School. Mr. Kasprzyk seconded the motion, which passed 3-0.**

--The Annual Summary Report sent to DES regarding groundwater monitoring at the landfill is available for review.

c) Building Permit Releases – None received.

d) Payment Manifests – Mr. Paul moved to approve the AP Manifest in the amount of \$26,403.90. Mr. Duffy seconded the motion, which passed 3-0.

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Mr. Duffy moved to approve the AP Manifest in the amount of \$88,440.86. Mr. Kasprzyk seconded the motion, which passed 3-0.

e) Minutes – Mr. Kasprzyk moved to approve the minutes of February 4 and 22, 2012, as presented. Mr. Duffy seconded the motion, which passed 3-0.

f) Non Public Session – Mr. Kasprzyk moved to enter Non Public Session under RSA 91-A:3, II (a), (b) and (c). Mr. Duffy seconded the motion. Roll call vote: Mr. Kasprzyk – ‘aye’; Mr. Duffy – ‘aye’; Mr. Paul – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.

The Board returned to public session at 9:20 p.m., at which time the meeting adjourned.

Respectfully submitted
Toni Bodah, Secretary

Approval of Minutes:

Kenneth S. Paul, Chairperson

Mark P. Duffy

Peter M. Kasprzyk