

**Board of Selectmen
January 25, 2012**

Present: Kenneth S. Paul, Chairperson; Mark P. Duffy; Peter M. Kasprzyk; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Also present were: Tom Beeler, *Granite State News*; Steve Brown; Jerry O'Connor (videotaping) and Ed Comeau (videotaping).

Mr. Paul called the posted meeting to order at 7:03 p.m., at which time he led those present in the Pledge of Allegiance.

1. Appointments – None scheduled.

2. Unscheduled Matters/Public Comment

--Mr. Brown noted that at 8:25 a.m. a Wakefield Police cruiser was parked at Town Counsel's office in Ossipee. Ms. Williams advised that Town Counsel was accompanying the Police Department in the serving of papers.

3. Unfinished Business – None forthcoming.

4. New Business

a) Audit – Mr. Duffy moved to authorize Kenneth Paul to execute two Memoranda of Understanding with Vachon & Clukay, as presented, for the 2011 Audit, at an amount not to exceed \$13,376. Mr. Kasprzyk seconded the motion, which passed 3-0.

5. Proposed CRF Expenditures – None forthcoming.

6. Correspondence – None forthcoming.

7. Unscheduled Matters/Public Comment #2

--Mr. Brown questioned why Deliberative Session is held at 7 p.m. on a Saturday, noting that an afternoon meeting would be more convenient. Mr. Paul is not sure why it is held on a Saturday evening opposed to any other day or time, noting it may be tradition. Ms. Williams added that it may be as a result of a poll taken a number of years ago by the Moderator. Something to consider....

8. Administrative Matters

a) Liaison Reports – Mr. Duffy: Planning Board met to review the proposed zoning amendments.

b) Selectmen's Letter of Appreciation – The Board agreed to send this month's letter to Denny & Janet Miller.

c) Administrator's Update

--As Ms. Kinville is not running for reelection as Tax Collector, her accounts must be audited for the period January 1, 2012 through March 16, 2012. This will be an additional fee, but will occur at the same time as the Town's regular audit. Vachon & Clukay has submitted another letter of understanding for this work.

Mr. Duffy moved to authorize Kenneth Paul to execute the Letter of Understanding with Vachon & Clukay for the referenced work, which will be billed at their regular hourly rate. Mr. Kasprzyk seconded the motion, which passed 3-0.

--In thinking about the Presidential election in November, Ms. Wood is seeking permission from the Board to pursue holding that election at the Paul School. Mr. Kasprzyk advised that the School Board has discussed this and is trying to work out the dynamics. The Board agreed by consensus.

--The Road Agent's pickup truck will not pass inspection in March and must be replaced. Estimates will be solicited for a 4-wheel drive, diesel powered used truck, which has not been used for plowing. Mr. Kasprzyk suggested parts from the existing truck might be used for the Transfer Station truck. Ms. Williams will discuss the specs with the Road Agent, and will suggest the Road Agent and Transfer Station Manager talk.

--During the summer of 2011, the Board granted a request from an Emery Lane resident to turn off the streetlight at the junction of Emery Lane and Province Lake Road. Now another Emery Lane resident is requesting that the light be turned back on for safety reasons. Mr. Kasprzyk thinks the Board should accommodate the request of an elderly resident. He also noted that before the Board considers a similar request that all residents of an area be contacted. Perhaps this light could be turned on only during the winter months. Ms. Williams will ask the Police Department to view the site again.

--Deliberative Session: The Board assigned speaking responsibilities for each applicable warrant article.

--Tax Acquired Property: The Board agreed that the Code Enforcement Officer should view these properties in the normal course of his travels and that all properties should be secured by April 1.

Mr. Paul reminded all that it is time to sign-up for available elected positions.

d) Building Permit Releases – None forthcoming.

e) AP Manifests – Mr. Duffy moved to approve the AP Warrant in the amount of \$626,586.74. Mr. Kasprzyk seconded the motion, which passed 3-0.

Mr. Duffy moved to approve the Payroll Warrant in the amount of \$67,744.45. Mr. Kasprzyk seconded the motion, which passed 3-0.

Mr. Kasprzyk moved to approve the Voided Check Warrant in the amount of \$20,590.03. Mr. Duffy seconded the motion, which passed 3-0.

The Board executed the Town Warrant and the Default Budget for 2012.

f) Minutes – Mr. Duffy moved to approve the minutes of January 11, 2012, as presented. Mr. Kasprzyk seconded the motion, which passed 3-0.

There being no further business, the meeting adjourned at 7:40 p.m.

Respectfully submitted,
Toni Bodah, Secretary

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Approval of Minutes:

Kenneth S. Paul, Chairperson

Mark P. Duffy

Peter M. Kasprzyk