

**Board of Selectmen  
March 13, 2013**

**Present:** Kenneth S. Paul, Chairperson; Peter M. Kasprzyk; Richard C. Edwards; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Paul called the posted meeting to order at 6:45 p.m. **Mr. Kasprzyk moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Edwards seconded the motion. Roll call vote: Mr. Kasprzyk – ‘aye’; Mr. Edwards – ‘aye’; Mr. Paul – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7p.m. Mr. Paul led those present in the Pledge of Allegiance. Those present included: Mark Duffy; Connie Twombly; Tom Beeler, *The Granite State News*; Ed Comeau (videotaping); and Jerry O’Connor (videotaping).

Mr. Paul referred to the previous day’s election and presented Mr. Kasprzyk with a token for his years of service to the Town of Wakefield. In turn, Mr. Kasprzyk passed on some written information to newly-elected Board member, Connie Twombly.

**1. Appointments** – None scheduled.

**2. Unscheduled Matters/Public Comment #1**

--Mr. Duffy congratulated Ms. Twombly on the election, noting there had been 3 good candidates on the ballot. He also offered his thanks to Mr. Kasprzyk for all the time he has donated to the Town.

--Mr. Duffy referred to Article #10 having failed (appropriation for the Technology CRF), which means that funds will not be available to replace the existing accounting software. He suggested that a former Finance Clerk be asked to assist in training the new Finance Clerk on the BMSI software.

**3. Unfinished Business** – None scheduled.

**4. New Business** – None scheduled.

**5. Proposed CRF Expenditures** – None scheduled.

**6. Correspondence** – None scheduled.

**7. Unscheduled Matters/Public Comment #2** – None forthcoming.

**8. Administrative Matters**

**a) Liaison Reports** – No reports were available as the election had taken up everyone’s time.

**b) Administrator’s Update**

--The freight house in Union (Town property) needs to have Cartographics assign a 911 address. The Heritage Commission is requesting that the Board ask Cartographics to waive the associated fee. The Board agreed that we can ask; however, we should not expect the fee to be waived. Mr. Paul noted Cartographics may be more inclined to waive the fee if they do not need to come on site. Mr. Kasprzyk suggested that a layer for museums be added to the on-line maps. Mr. Paul stated that we may have a “points of interest” layer to which the museum could be added. Ms. Williams will pursue the waiver.

--A transmitter currently located downstairs needs to be moved to the cable room. Is the Board willing to have holes drilled into the bricks in order to run the fiber optics? Mr. O'Connor stated that TWC is willing to move the equipment for free if the Town provides the holes (2 3/4" holes). The Board agreed to have the holes drilled.

--Regarding the current renovation plan for Town Hall, no smoke detectors had been included on the main floor. However, after meeting with the contractor and the Fire Chief, it was determined that certain detection equipment would be required. The Fire Chief suggested it would make sense to connect the Gafney Library to the project using smoke detectors. The cost to prepare a plan for the work would be \$1500 (without a CAD drawing). Does the Board wish to add smoke detectors for the Gafney Library to our project? Mr. Kasprzyk suggested checking with the Library to see if they are interested and whether they can provide their own plan. The referenced \$1500 does not include the cost for materials or installation. Mr. Kasprzyk stated that the Library may have a CAD and added that the connector project files may have the same. Mr. Duffy noted that the Gafney Library had been considering expansion and may well have a CAD; however, he assumes the Town's current plan would allow for future expansion. Mr. Paul confirmed to Ms. Williams that if no existing CAD is located, the current project will be left as-is.

**c) Building Permit Releases – Mr. Kasprzyk moved to approve building permit releases as follows: Greel on Jamie Drive; Dube on Village Valley Drive; Robinson-Capano on Veazey Cove Road; and Palumbo on Brown Lane. Mr. Edwards seconded the motion, which passed 3-0.**

**d) Payment Manifests – Mr. Kasprzyk moved to approve AP #10 in the amount of \$711,593.60. Mr. Paul seconded the motion, which passed 3-0.**

**e) Minutes – Mr. Edwards moved to approve the minutes of March 4, 2013, as presented. Mr. Kasprzyk seconded the motion, which passed 3-0.**

**f) Sewer Warrant – The Board executed the 2012<sup>2</sup> Sewer Warrant in the amount of \$22,795.90.**

**g) Highway Safety Grants – Mr. Paul executed 3 grants as submitted and as approved by the legislative body on March 12, 2013.**

There being no further business, the meeting adjourned at 7:36 p.m.

Approval of Minutes:

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Kenneth S. Paul, Chairperson

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Peter M. Kasprzyk

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Richard C. Edwards