



**TOWN OF WAKEFIELD  
PLANNING BOARD**

2 High Street, Sanbornville, NH 03872  
Phone: (603)522-6205 Ext. 308  
Fax: (603)522-2295

(For Office Use Only)

Date Rec'd: \_\_\_\_\_ By: \_\_\_\_\_  
Tax Map: \_\_\_\_\_ Lot: \_\_\_\_\_

**FEES:**  
Application Fee: \$ \_\_\_\_\_  
Public Notice: \$121 per submission  
Abutters: \_\_\_\_\_ @ \$6.75 each \_\_\_\_\_  
Recording fee: \_\_\_\_\_ Other: \_\_\_\_\_  
Total received: \_\_\_\_\_ cash  check# \_\_\_\_\_

**SITE PLAN REVIEW APPLICATION**

Major Site Plan Review: \_\_\_\_\_ Minor Site Plan Review: \_\_\_\_\_

**§200 APPLICABILITY OF SITE PLAN REVIEW:** Except as exempted by §201.3, the Site Plan Review Regulations apply to any building, construction or remodeling activity that develops, changes or expands a non-residential, multi-family residential or home occupation use of land or any other change or expansion of non-residential or multi-family use. Included are enlargement of structures and/or expansion of uses; conversion of structures and/or sites to new uses; a change in use or intensification of use of a structure or site; and conversion of buildings and sites to a condominium form of ownership.

To determine if the proposed changes are to be a "Major" or "Minor" site Plan Review, please refer to the Site Plan Regulations.

Tax Map: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Zoning District: \_\_\_\_\_ Overlay \_\_\_\_\_

Property Address: \_\_\_\_\_

Name of Applicant/Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dimensions and Square Footage of Proposed Building(s): \_\_\_\_\_

\_\_\_\_\_

**BUSINESS INFORMATION:**

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Off street parking available: Yes / No

Parking Capacity: \_\_\_\_\_ Size of Parking Area: \_\_\_\_\_ square feet

Hours of Operation: \_\_\_\_\_

Deliveries: Yes / No If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Solid Waste Disposal: Yes / No If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noise Generated: Yes / No If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***The proposed business will be operated within the above parameters.***

**Certification and Agreement:** To the best of my knowledge, all information submitted on this Application is true and correct. All proposed development will be in conformance with the information contained on the Application, and in the approved plan as well as the provisions of Town Ordinances and Regulations.

The owner/agent by filing an application, hereby gives permission for the Code Enforcement Officer or other Planning Board designee to enter the property which is the subject of the application with twenty-four (24) hours' notice for the purpose of inspection as may be appropriate.

**Applicant/Agent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant/Agent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SIGNATURE PAGE MUST BE ORIGINALLY SIGNED, OR APPLICATION WILL NOT BE PROCESSED.**

