

**Board of Selectmen
February 25, 2015**

Present: Richard C. Edwards, Acting Chair; Connie Twombly; Teresa A. Williams, Town Administrator; and Toni Bodah, Secretary.

Mr. Edwards called the posted meeting to order at 6:45 p.m. **Ms. Twombly moved to enter Non Public Session under RSA 91-A:3, II (a). Mr. Edwards seconded the motion. Roll call vote: Ms. Twombly – ‘aye’; Mr. Edwards – ‘aye’. The motion passed unanimously, and the Board immediately entered Non Public Session.**

The Board returned to public session at 7:05 p.m. Those present at this time included Tom Beeler, *The Granite State News*; Donna Martin (videotaping); Ed Comeau (videotaping); and Chief Ken Fifield.

Mr. Edwards led all present in the Pledge of Allegiance.

1. Appointments

a) Warren Winn – Mr. Winn’s appointment has been postponed to the March 11 meeting.

b) Chief Ken Fifield re: Proposed Expenditure from Police Detail Fund – Chief Fifield referred to the establishment a number of years ago of the Police Detail Fund and the expectation that revenues would accumulate in that fund to be used for equipment purchases, to offset the cost of larger purchases, etc. The current balance in that fund is approximately \$19,000. Chief Fifield proposes purchasing some equipment. The first purchase would be a cruiser Motorola radio. This would replace a radio currently installed, which could be retained for emergency use. The cost of the new radio is \$3391.75. Additionally, the Chief recommends the purchase of 3 new style Tasers, at a total cost of \$4973.42. These would be used by patrol officers on duty, with existing older models to be issued to on-call officers. The Chief confirmed to Ms. Williams that all 3 units would be covered under warranty. **Mr. Edwards moved to approve the purchases as presented by Chief Fifield, to be paid for from the Police Detail Fund. Ms. Twombly seconded the motion, which passed 2-0.**

2. Unscheduled Matters/Public Comment #1 – None forthcoming.

3. Unfinished Business – None forthcoming.

4. New Business – None forthcoming.

5. Proposed Capital Reserve Expenditures

a) Town Hall Improvements \$3000 – This represents ongoing work on the current renovation project. **Ms. Twombly moved to approve this expenditure to Dan Phelan Building & Remodeling as presented. Mr. Edwards seconded the motion, which passed 2-0.**

Ms. Williams anticipates receipt of an estimate to remove screws from the wood floor in the vestibule in order to facilitate sanding of that floor. She presented 2 change orders for the Board’s consideration. CO #4, for \$888, reflects the cost to mill material and replace missing wainscot. CO #5, for \$32, relates to installation of an electric conduit in the fire wall framing for future use. **Ms. Twombly moved to approve CO #4 in the amount of \$888 and CO #5 in the amount of \$32, as presented. Mr. Edwards seconded the motion, which passed 2-0.**

6. Correspondence – None forthcoming.

7. Unscheduled Matters/Public Comment #2

--Mr. Comeau reintroduced himself as a Wakefield representative to the State, serving on the Criminal Justice and Public Safety Committee. The Committee conducts a hearing for each bill pertaining to that specific committee, following which it will designate the bill as either Inexpedient to Legislate or Ought to Pass. Mr. Comeau encouraged all to visit the State's website to view information on bills and committee hearings. Questions can be directed to ed@edcomeau.org. Ms. Twombly asked when the vote for the bill regarding licenses for carrying concealed weapons. Mr. Comeau advised the Committee conducted a 7 hour hearing last week on that bill (which would repeal the mandate that requires individuals to get a license to carry concealed). The Committee will debate this bill during the week of March 2 and should make a recommendation by March 5. If the Committee amends a bill, no additional public hearing would be held. It is possible to amend a bill "on the floor." Mr. Comeau suggested that State reps conduct quarterly meetings, perhaps as part of regular Selectmen's meetings, allowing residents to ask questions and share thoughts. All agreed it would be a good idea.

8. Administrative Matters

a) Liaison Reports – Neither Mr. Edwards nor Ms. Twombly had information to report.

b) Selectmen's Letter of Appreciation – The Board agreed that this month's letter would be sent to Donna Martin!

c) Town Administrator's Update

--Today's meeting of the Carroll County Commissioners, which Ms. Williams had planned to attend, was postponed. Ms. Williams will attend the March 4 meeting instead, at 9 a.m.

--The meeting with NRRRA scheduled for February 19 was postponed to April 30 at 10 a.m.

--WPI has received a generous grant for the lighting project, to which the Town will contribute. This involves specialized work and assistance is needed to develop specs to solicit bids. An individual has volunteered to develop these specs, but may also wish to bid on the project. The Board had no problem with this scenario.

--In November 2014 the Town acquired property on Stoneham Road via Tax Collector's deed. The former owner has requested that the Town waive the 15% penalty imposed as part of the redemption process. Town Counsel has reviewed the file and indicates a case could be made for waiver of a portion of that penalty. Discussion followed regarding the notification process, with which the Town complied. Mr. Edwards would be willing to compromise by reducing the penalty by half. **Mr. Edwards moved to reduce the penalty to \$3238.46 for redemption of Map 132, Lot 9. Ms. Twombly seconded the motion, which passed 2-0.**

--The recent sewer bill for the Parks & Rec (Annex) was based upon readings of the Sanbornville Water Precinct. However, the Town has taken the position that those readings are inaccurate. Therefore, Ms. Williams suggests that the Board abate a portion of that sewer bill. **Ms. Twombly moved to abate \$205.64 of the 2014² sewer bill for the Parks & Rec (Annex). Mr. Edwards seconded the motion, which passed 2-0.**

Mr. Edwards stressed that he wants to help everyone; however, he would expect such an individual requesting help to be able to show hardship.

d) Building Permit Releases – None forthcoming.

e) Payment Manifests – Ms. Twombly moved to approve PR #4 in the amount of \$70,498.24, as presented. Mr. Edwards seconded the motion, which passed 2-0.

Ms. Twombly moved to approve AP #6 in the amount of \$64,009.81, as presented. Mr. Edwards seconded the motion, which passed 2-0.

Mr. Edwards noted that Parks & Rec has acquired 2 outdoor light sets at a very reasonable price, which were paid for via fundraising. Kudos to Wayne! The annual ice fishing derby will be held this Saturday, February 28.

f) Minutes – Ms. Twombly moved to approve the minutes of February 11, 13 and 16, 2015, as presented. Mr. Edwards seconded the motion, which passed 2-0.

Ms. Williams announced that the Board of Selectmen met with several candidates for the position of Road Agent and have hired S. Michael Gingras. We expect Mike will start work around April 1, at which time he will attempt to fill the big work boots being passed along by Fred Clough.

There being no further business, the meeting adjourned at 8 p.m.

Respectfully submitted,
Toni Bodah, Secretary

Approval of Minutes:

Kenneth S. Paul, Chairperson

Richard C. Edwards

Connie Twombly